

**DEPARTMENT OF TRANSPORT, SAFETY AND
LIAISON**

NORTHERN CAPE PROVINCE

ANNUAL REPORT 2016/17

VOTE 3



transport, safety and liaison

Department:
Transport, Safety and Liaison
NORTHERN CAPE PROVINCE

Annual Report
2016/17



**NORTHERN CAPE DEPARTMENT OF TRANSPORT, SAFETY AND LIAISON
ANNUAL REPORT 2016/17**

Honourable Ms PJ Williams MPL
Executive Authority

I have the honour of submitting the Annual Report of the Northern Cape Department of Transport, Safety and Liaison for the period 1st April 2016 to 31st March 2017.



**MR. MP DICHABA
HEAD OF DEPARTMENT
DATE: 31 AUGUST 2017**



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PART A GENERAL INFORMATION



1. PART A: GENERAL INFORMATION

1.1. DEPARTMENT'S GENERAL INFORMATION

Northern Cape Department of Transport, Safety and Liaison

C/O Lennox and Sydney Streets

P O Box 1368

Kimberley

8300

Tel: 053 839 1743

Fax: 053 839 1733

mdichaba@ncpg.gov.za



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1.2. ACRONYMS

AARTO	Administration of Adjudication of Road Traffic Offences Act
ADC	Animal Drawn Carts
CPF	Community Police Forum
CSF	Community Safety Forum
DLTC	Drivers and Learners Testing Centre
DPSA	Department of Public Service and Administration
DVA	Domestic Violence Act
EPWP	Expanded Public Works Programme
GIS	Geographic Information Specialist
HOD	Head of Department
IDP	Integrated Development Plan
IPID	Independent Police Investigative Directorate
ITP	Integrated Transport Plan
MDG	Millennium Development Goals
MEC	Member of the Executive Council
MTEF	Medium Term Expenditure Framework
MTSF	Medium Term Strategic Framework
NDP	National Development Plan
NMT	National Monitoring Tool
OTP	Office of the Premier
PCPS	Provincial Crime Prevention Strategy

PGDS	Provincial Growth and Development Strategy
PGITO	Provincial Government Information Technology Officer
PPP	Public Private Partnership
PRE	Provincial Regulatory Entity
SAPS	South Africa Police Services
SCM	Supply Chain Management
SCOPA	Standing Committee on Public Accounts
VTC	Vehicle Testing Centre



1.3. FOREWORD BY THE MEMBER OF THE EXECUTIVE COUNCIL



The Annual Report 2016/17 of the Department of Transport, Safety & Liaison will reflect and appraise all of our stakeholders and members of our communities on an organisation that is continuously improving its service delivery to achieve its mandate of building safer communities and improved transport services.

Our year has been characterised by several challenges, including the ever growing demand in the provision of sufficient, safe and reliable Learner Transport, a tighter and smoother regulatory environment in the issuing of Operating Licences, strains in law enforcement on the roads due to increased volumes of road users, especially during festive periods, and rising crime levels in our communities.

Despite these challenges, we have managed to achieve commendable results and made valuable inroads in resolving our challenges and finding positive solutions, with the ever present realisation that none of our efforts are achievable without constant, consistent and sustained cooperation and collaborations between all law enforcement agencies, Government Departments and stakeholders in the transport industry and NGO's working towards the safety of our people.

Internally we have set our focus on skills development through the issuing of bursaries and skills development programmes to ensure we develop a capable and empowered workforce that can respond to our departmental deliverables. This will further be strengthened by findings and recommendations of a Skills Audit that identifies skills gaps but also revealed an organisation with talented officials who need to be optimally utilized to promote individual growth as well as the reaching of organisational goals.

In October 2016, the Provincial Crime Prevention Summit was convened to integrate available resources and expertise of government, civil society, business and communities to collectively fight crime and corruption. Just as we mobilize all relevant sectors in the community to assist in the fight against crime, we need to improve good community-police relations to ensure the restoration of our community's confidence in the Government to



serve and protect. As always, our continued focus is developing and implementing a multi-disciplinary approach to address issues of community safety.

The Department has sustained projects in line with the four Social Crime Prevention Programmes, namely anti-substance abuse, prevention of violence against children, prevention of violence against youth and the prevention of violence against women.

The Department facilitated integrated and sustainable programmes focusing on homeless children in the Sol Plaatjie area, as well as the issue of Trafficking in Persons and Child Safety across the Province. Integrated Task Teams were established consisting of law enforcement agencies, Government Departments, community- and faith based organisations, NGO's and Business against Crime to ensure we create communities where our children are safe and cared for.

The functioning of our Community Policing Forums (CPF's) will remain a priority to ensure our people are and feel safe. At its core, CPF's are based on the premise that increased cooperation and interaction will improve the functioning and deliberations within the criminal justice system and the delivery of crime prevention projects.

The Department will continue to use surveys to understand the nature of crime in communities and how our people experience crime, its effects and our approach to address crime. This valuable information will continuously be used to achieve targeted improvements in the provision of policing services.

The Department will continue to assist all municipalities in the realization of their Integrated Transport Plans to ensure the growth of local economies through a regulated and supportive transport industry.

We are steadfast in our continued support to the South African National Taxi Association (SANTACO), including its Women's Desk who are supported in improving their institutional capacity and their ability to be better positioned to use opportunities available to them in the transport industry, including professional registrations and skills development initiatives.

The Department is now in the process of engaging with the Road Traffic Management Corporation towards the realisation of the Driver License Testing Centre in Galeshewe. It is envisaged that the new Driver License Testing Centre will be launched soon in order to bring Government services closer to our communities.



A process towards the establishment of the Traffic Training College will be speeded up so that we can reproduce the required skills and adequately respond to the United Nations Millennium targets of 2020.

The South African Police Services has seen the uptake of more than 350 new recruits that went through basic training and are now deployed at various stations across the province. This shows our real commitment to improve our capacity to ensure law and order and to promote stability and safety in our communities.

Through the increased multidisciplinary approach more than ten thousand operations took place with several stakeholders with a focus to reduce all reported crime. In addition we have backed this up with more than five thousand awareness campaigns to reduce non-policeable reported crimes.

Knowing that our children need to receive their education in a safe environment, we have conducted more than 6 000 raids at identified schools in the Province to ensure a safe and secure learning environment for learners as well as educators.

We can proudly report the reduction of crime reported by communities, sexual offenses, rape and sexual assault cases, but more needs to be done.

I would like to express my appreciation to every departmental official and stakeholder who has, with diligence and even selflessness put shoulder to the wheel so we may realize our collective goals. I appreciate the efforts of every individual in this organization, from Senior Management Level to our dedicated workers who keep our workplace safe and beautiful. None of our achievements would be possible without your continued commitment to this organization.



MS PJ WILLIAMS MPL

MEC: TRANSPORT, SAFETY AND LIAISON

DATE: 31 AUGUST 2017



1.4. REPORT OF THE ACCOUNTING OFFICER



The Department of Transport, Safety and Liaison during the period under review has endeavoured to promote integrated services and good governance. To this end four (4) posts have been filled. The filling of posts is however, much slower than expected. The weak economic climate constrained the ability of the Department to appoint staff due to the limitation in respect of aggregate compensation as a cost containment measure generally in the Province. Furthermore pressure was brought to bear, on the Department's budget, due to the reduction of the budgetary baseline, as a result of previous over-expenditure being recovered. The last recovery of R980 000, for the 2013/14 over expenditure of R1, 86 million, is effected under the 2017/18 period.

The Department, is in the process of reviewing its organisational structure in order to more effectively deliver on its constitutional and legislative mandates. The proposed structure is following the approval processes with job evaluations being conducted on all new and proposed posts as well as on posts where 50% of the job description has changed.

Empowerment remains high on the Department's development agenda and it cuts across all functions and programmes. In the year under review a total of one hundred and ninety three (193) officials received training in various fields according to the Workplace Skills Plan. A total of twelve (12) staff members received support through the Staff Bursary Scheme.

As part of our empowerment process towards the community, the Department entered into internship and learnership agreements with eighteen (18) interns. And through the Expanded Public Works Programme (EPWP) which aims to provide short term work opportunities the Department with a budget of R2,914 million empowered a total of one hundred and twenty two (122) community members. For the 2017/18 financial year ninety six (96) EPWP Safety Participants will be implementing the social crime prevention programmes and also assisting in the monitoring of learner transport safety in the province.

In an endeavour to enhance the skills of our traffic officers the following training took place:

- Forty (40) traffic officials underwent fleet watch tyre training;



- Ten (10) cash office training;
- Ten (10) weighbridge training.
- One (1) Accelerated Management Course
- Weighbridge training was conducted in Colesberg
- Seven (7) officers successfully completed the mobile vehicle testing operator's course in Pretoria.

The Department reviewed its Strategic Plan to ensure that related departmental decision making is aligned with the Departmental Strategic Goals to enhance integrated planning and effective cooperative governance as well as strengthen the strategic, tactical and operational response to the 2015/16 – 2019/20 Strategic Plan. The Department supported seven (7) district and local municipalities to develop their integrated transport plans (ITP's) over the financial year. In doing so we have contributed to the development of the municipal Integrated Development Plans.

The Department's efforts for optimal collection of revenue, have begun to take root, sustainably so, through the eventual breakthrough of the Department to have the South African Post Office (SAPO) conduct the service for renewal of motor vehicle license renewal.

With the addition of the abnormal loads special project, for the windfarm initiative, the Department has been able, under the 2016/17 financial period, to exceed its revenue target by over R11 million (overall R16, 7 million overall).

In relation to expenditure, the Department spent over 98% of its allocation. The said under-expenditure may be attributable, in the main, to the Department being hamstrung by the lack of integrated transport plans, from municipalities, which, in their turn, do not enable the Department to roll-out the very essential programme of affordable public transport, thus depriving certain districts and towns, of the benefit of reduced transport costs and access to economically beneficial activities, at economic hubs, such as Upington and other towns.

A move has been established, to relocate the function of "scholar transport", to the Department of Education. Thus, teams from both departments will be deployed, to map out a thoroughly thought-through process, to ensure a seamless transition, and to ensure minimal to no disruption, of services.

The Department continued to drive efforts to improve public and non-motorised transport in the Northern Cape in the year under review. We have continued to effectively manage



and monitor subsidised bus operations through the Public Transport Operations Grant (PTOG).

In an attempt to regain the downward trend in road deaths and to continue to improve road safety, the following activities were undertaken:

- Road safety awareness campaigns in the communities and schools.
- Law enforcement efforts included activities to reduce the impact of alcohol and substance abuse
- Integrated and visible traffic law enforcement operational planning and coordination was undertaken on the National and Provincial road network to promote compliance

The Department will further endeavour to finalise feasibility study for the establishment of the Traffic training centre as well as finalise the launch and opening of the Kitsong Driver License Testing Centre in Galeshewe. The Department will also intensify the implementation of the Road Safety Strategy for the reduction of road fatalities in the Province.

In support of our goal to ensure transparent and accountable law enforcement agencies in the Province, through systems of oversight, the Department continues to monitor the complaints received from the community about poor service delivery by the police or about breakdown in relations between the police and community. Requisite recommendations are drafted and submitted to the Provincial South African Police Services for implementation.

As per Section 5 (i) of the Civilian Secretariat for Police Services Act, 2011 (the Act), we are expected to “provide guidance to community police fora and associated structures and facilitate their proper functioning”. The proper functioning CPFs is furthermore included as a national sector specific indicator in all Annual Performance Plans. To this end the Department has assessed twenty two (22) CPF’s for their functionality and in terms of the assessment criteria they have been deemed functional.

The Department conducted a successful summit to review the contents of the Provincial Crime Prevention Strategy. The purpose of the Strategy is to amongst others to mobilise all relevant sectors in communities to assist in the fight against crime, ensure a transparent and accountable criminal justice system as well as improve community police relations to ensure the restoration of community confidence in the Government of the Northern Cape.

Youth development and exposure remains one of our priorities. Once again our scholars have done us proud in achieving second place in the rural and urban learners in the



Participatory Education Technique (PET) at the National Road Safety Debates 2016 held in Limpopo.

OVERVIEW OF THE FINANCIAL RESULTS OF THE DEPARTMENT

Departmental Receipts	2016/17			2015/16		
	Estimate R'000	Actual Amount Collected R'000	(Over)/Under Collection R'000	Estimate R'000	Actual Amount Collected R'000	(Over)/Under Collection R'000
Tax Receipts						
Casino taxes						
Horse racing taxes						
Liquor licences						
Motor vehicle licences	178 292	182 038	(3 746)	167 246	162 190	5 146
Sale of goods and services other than capital assets	15 947	29273	(13 326)	15 188	14 530	658
Transfers received						
Fines, penalties and forfeits	2 223	1 502	721	2 180	2 176	4
Interest, dividends and rent on land						
Sale of capital assets					250	
Financial transactions in assets and liabilities	117	489	(372)	8 793	6 381	2 412
Total	196 579	213 302	(16 723)	193 407	185 527	8 220

PROGRAMME EXPENDITURE

Programme Name	2016/17			2015/16		
	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Administration	81 883	76 963	4 920	67 280	69 377	(2 097)
Civilian Oversight	24 241	24 188	53	21 720	22 051	(321)
Crime Prevention and Community Police Relations	186 463	184 686	1 777	180 270	175 160	5 110
Transport Operations	82 339	82 317	22	86 209	86 710	(501)
Transport Regulations	374 926	368 154	6 772	355 489	353 298	2 191
Total	81 883	76 963	4 920	67 280	69 377	(2 097)

The Department's efforts for optimal collection of revenue, have begun to take root, sustainably so, through the eventual breakthrough of the Department, to have the South African Post Office (SAPO) conduct the service for renewal of motor vehicle license renewal. This new arrangement is employed, in line with most provinces' approach, to have SAPO collect motor vehicle license renewal fees, at a lower rate of commission, as well as more regular inflow of cash, in the form of daily deposits, and a thorough reconciliation process, for confirmation of funds so collected.

The current arrangement with municipalities in the Province, now being phased out, proved to be quite expensive and detrimental to the course, when municipalities did not always fully comply with the conditions of the service level agreement, the Department.

With the addition of the abnormal loads special project", for the windfarm initiative, the Department has been able, under the 2016/17 financial period, to exceed its revenue target by over R11 million (overall R16, 7 million overall).

This function will become more credible, and sustainable, under the 2017/18 financial period, going forward (cf. to 99% collection rate, during the 2015/16 financial period).

In relation to expenditure, the Department spent over 98% of its allocation.



The said under-expenditure may be attributable, in the main, to the Department being hamstrung by the lack of integrated transport plans, from municipalities, which, in their turn, do not enable the Department to roll-out the very essential programme of affordable public transport, thus depriving certain districts and towns, of the benefit of reduced transport costs and access to economically beneficial activities, at economic hubs, such as Upington and other towns.

Under the financial periods 2015/16 and 2016/17, the Department remained within budget, and the necessary rollover, for unspent capital funds, on the procurement of E-Natis equipment, for use at the SAPO outlets, has been submitted to Provincial Treasury, for consideration. The other rollover request also includes unspent funds for the affordable public transport.

Pressure was brought to bear, on the Department's budget, due to the reduction of the budgetary baseline, as a result of the recovery of previous over-expenditure being recovered.

The last recovery of R980 000, for the 2013/14 over expenditure of R1, 86 million, is effected under the 2017/18 period.

It is expected that, thereafter, a new baseline reduction will kick-in, for a further period of three (3) financial periods, commencing during the 2018/19 financial period, in the region of R1, 2 million per financial period, due to the unauthorised expenditure of R3, 5 million, incurred during the 2014/15 financial period.

Thus, the Department will have to employ extensive reprioritisation, in order to survive financial strain, and to make its services sustainable.

FUTURE PLANS OF THE DEPARTMENT

The employment of the South African Post Office (SAPO), in the revenue collection process, will be a boon for sustainable provincial revenue-generation effort. SAPO will render the service of renewal of motor vehicle licenses, in the Northern Cape. Although this is expected to provide much-needed relief, it should be borne in mind that a well and truly reliable, long-term solution, would be for the Department to administer the function, on its own.

The Department's Mothibstad Drivers' License Testing Centre (DLTC) is a perfect example of such a model, which performs a comprehensive range of services, similar to what municipalities are currently doing, including:

- New motor vehicle registrations;
- Learner driver testing, which will also perform:



- Driver license testing;
- Driving license renewals;
- Professional driving license issuance

A move has been established, to relocate the function of “scholar transport”, to the Department of Education.

Thus, teams from both departments will be deployed, to map out a thoroughly thought-through process, to ensure a seamless transition, and to ensure minimal to no disruption, of services.

Financial control processes will be employed, to attain a clean audit report, for the 2017/18 financial period of revenue.

Thus, in preparation for the audit process, where both the financial- and programme performance information will be assessed, and one will influence the outcome of the entire report, the Department will need to peer-review its standard will those of other departments, in the Province.

In this way, standards of good practice will be maintained, and joint improvement efforts employed uniformly.

NEW OR PROPOSED ACTIVITIES (IF ANY)

The major new activity is the rollout of the South African Post Office initiative, for optimal collection of revenue. This function is contracted for a period of three (3) years, extendable at the option of the Department.

The Civilian Oversight will continue to exercise its oversight role over the South African Police Service by promoting professional policing in an endeavour to achieve its goal of creating a safe and secure environment for all in the Province.

The Department will facilitate the development and implementation of Provincial Crime Prevention Strategy 2020. It will also facilitate integrated social crime prevention awareness programmes to deal with the root causes of crime. It needs to be mentioned that a workshop will be held with the SAPS Provincial Commissioners, HOD’s and Head of Secretariat for Police in Pretoria, within the new financial year to emphasise the mandate of Civilian Secretariats and strengthen working relations between SAPS and the secretariats in the Provinces.



After the Local Government Elections, new councillors were elected with Community Safety Forums having to be re-established. Political buy-in is of utmost importance for the sustainability of the forums in order to address crime at local level. The Department however will continue to guide and facilitate the processes.

The Department will embark on domestic violence act awareness campaigns with stakeholders and the communities' throughout the Province. The purpose is to educate stakeholders and the community at large of their rights and the various forms of domestic violence.

Phase 2 of the National Customer Satisfaction Survey will focus on police performance and compliance issues that will be rolled out in the financial year 2017/2018.

The Civilian oversight will also continue to conduct research into any policing and safety matters, by conducting community satisfaction surveys.

The Department will be shouldering 96 EPWP Safety Participants for 2017/18 with an allocation of R2, 510, 000.00. The EPWP Safety Participants will be implementing the social crime prevention programmes and also assist in the monitoring of learner transport safety in the province.

CONCLUSION

As the Head of Department I am pleased with the work that has been done over the past year in the realisation of the Departmental Vision and Mission. This has been done collectively and by ensuring that the limited resources are directed to where they are most required.



MR. MP DICHABA
HEAD OF DEPARTMENT
TRANSPORT, SAFETY AND LIAISON
DATE: 31 AUGUST 2017

1.5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF THE ACCURACY OF THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

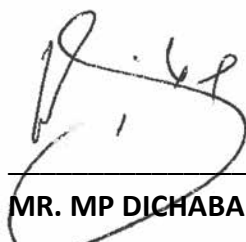
The Annual Financial Statements (PART E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgement made in this information.

The Accounting Officer is responsible for establishing, implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the department for the financial year ended 31 March 2017.



MR. MP DICHABA
HEAD OF DEPARTMENT
DATE: 31 AUGUST 2017



1.6. STRATEGIC OVERVIEW

VISION

A leader in the creation and coordination of safe, secure and sustainable transport and policing systems for a crime-free Northern Cape Province.

MISSION

To enable a safe and secure environment and mobility for the community of the Northern Cape through:

- Good Corporate Governance, Management, Administration and Support
- Establishing and supporting community safety partnerships
- Monitoring and oversight of the police
- Facilitating and coordinating social crime prevention and road safety programmes
- Educating, enforcing and administering road traffic legislation
- Liaison with all relevant stakeholders, role-players and clients pertaining policing, safety and security
- Regulated and integrated transport modes which are economically and environmentally sustainable

VALUES

In the fulfilment of its Mission and towards the attainment of its Vision, the Department intends achieving performance excellence through the adherence to the following operational values:

- Service Excellence through Batho Pele
- Mutual Respect and Trust
- Integration of effort - between agencies, local authorities, Government Departments and other stakeholders
- Teamwork – working together and building a spirit of co-operation
- Knowledge Application - courage to learn, change and innovate
- Professionalism, honesty and integrity
- Shared vision, communication, consultation and sharing of ideas and information, commitment and teamwork
- Accountability, transparency, compliance and meeting of deadlines
- Pro-active thinking and approach
- Motivation as an integral function of all managers, consistently giving recognition, acknowledgement and feedback
- Unity in diversity, representivity and equity
- Culture of tolerance, mutual respect, trust, honesty, loyalty, patriotism, positive attitude
- Adherence to the Public Service Code of Conduct and self-discipline.

1.7. LEGISLATIVE AND OTHER MANDATES

The Department of Transport, Safety and Liaison mandate is derived from the Constitution of the Republic of South Africa, 1996 (herein referred to as the Constitutions). Certain mandates are concurrent responsibilities, whilst others are exclusively the responsibility of the provincial government. The mandates and legislation are outlined in this section.

1.7.1. Constitutional mandates

In terms of Schedule 4, Part A of the Constitution read with other legislation, the DTSL is concurrently responsible for the following functional areas of legislative competence:

- Public Transport (the concurrent national department is the Department of Transport);
- Vehicle Licensing (the concurrent national department is the Department of Transport);
- Road traffic regulation (the concurrent national department is the Department of Transport);
- Oversight over policing (the concurrent national department is the National Secretariat for Police)

Provincial governments have been assigned a number of policing functions and duties within Chapter 11 of the Constitution as set out below:

- To determine the policing needs and priorities for the province as per Section 206(1) read with Section 206(2)
- To monitor police conduct as per Section 206(3)(a)
- To oversee effectiveness and efficiency of the police and the community as per Section 206(3)(c)
- To assess the effectiveness of visible policing as per Section 206(3)(d)
- To liaise with the Cabinet Member responsible for policing with respect to crime and policing in the province as per Section 206(3)(e)
- To investigate or appoint a commission of inquiry into, any complaint of police inefficiency or a breakdown in relations between the police and community as per Section 206(5)(a)
- To consider and refer complaints to the Independent Police Investigative Directorate (IPID) and to monitor the investigation of such complaints as per Section 206(6)
- To require the Provincial Commissioner (SAPS) to appear before the provincial legislature or any of its committees to answer questions as per Section 206(9)
- To receive and consider the annual report on policing in the province from the Provincial Commissioner as per Section 207(5)
- To consider and institute appropriate proceeding against the Provincial Commissioner if the provincial executive has lost confidence in that Provincial Commissioner as per Section 207(6)



1.7.2. Legislative Mandates

In the main the following national and provincial legislation guides the DTSL in the discharge of its responsibilities:

Function	Legislation
Transport	<p>Administrative Adjudication of Road Traffic Offences Act, 1998 (Act 46 of 1998) (AARTO)</p> <p>Promotes road traffic quality by providing for a scheme to discourage road traffic contraventions, to facilitate the adjudication of road traffic infringements, to support the prosecution of offenders in terms of national and provincial laws relating to road traffic, to implement a points demerit system, to provide for the establishment of an agency to administer the scheme, to provide for the establishment of a board to represent the agency, and to provide for related matters.</p>
	<p>National Land Transport Act, 2009 (Act 5 of 2009) (NLTA)</p> <p>Provides for the process of transformation and restructuring of the National Land Transport System initiated by the National Land Transport Transition Act, 2000 (Act 22 of 2000), through:</p> <ul style="list-style-type: none"> • The formulation and implementation of provincial land transport policy and Strategy; • The planning, coordination, and facilitation of land transport functions; • Collaboration between municipalities; and • Liaison with other government departments.
	<p>National Road Traffic Act, 93 of 1996</p> <p>The object of this Act is to provide for road traffic matters which shall apply uniformly throughout the Republic and for matters connected therewith.</p>
	<p>Road Traffic Management Corporation Act, 1999 (Act 20 of 1999)</p> <p>Provides, in the public interest, for cooperative and coordinated strategic planning, regulation, facilitation, and law enforcement in respect of road traffic matters by the national, provincial, and local spheres of government; regulates the contracting out of road traffic services; provides for the phasing in of private investment in road traffic and, to that end, provides for the establishment of the Road Traffic Management Corporation and related matters.</p>
Civilian Secretariat	<p>Civilian Secretariat for Police Act, 2 of 2011</p> <p>The Act gives effect to Section 208 of the Constitution by establishing the Civilian Secretariat to function under the direction of the National Minister of Police. The DTSL is mandated, under the auspice of the Provincial Secretariat, as per section 17 of the Civilian Secretariat for Police Act to “establish competencies and capabilities in its operations, to</p> <ul style="list-style-type: none"> • Monitor and evaluate the implementation of policing policy in the province; • Evaluate and monitor police conduct in the province; • Develop and evaluate safety models and monitoring tools to ensure alignment

Function	Legislation
	<p>with the functions of the civilian secretariat;</p> <ul style="list-style-type: none"> • Assist the civilian secretariat with any monitoring and evaluation projects; • Promote community police relations; • Establish and promote partnerships; and • Manage the enhancement of community safety structures with the province
Transversal	<p>Basic Conditions of Employment Act, 1997 (Act 75 of 1997) To give effect to fair labour practices referred to in section 23(1) of the Constitution by establishing and making provision for the regulation of basic conditions of employment, and thereby to comply with the obligations of the Republic as a member state of the International Labour Organization.</p>
	<p>Control of Access to Public Premises and Vehicles Act, 1985 (Act 53 of 1985) Provides for the safeguarding of certain public premises and vehicles and for the protection of the people therein or thereon, and for related matters.</p>
	<p>Division of Revenue Act (Annual) An annual Act of Parliament which provides, inter alia, for the equitable division of revenue anticipated to be raised nationally among the national, provincial, and local spheres of government and for Conditional Grants to provinces to achieve government's policy objectives. It further promotes predictability and certainty in respect of all allocations to provinces and municipalities so that such governments can plan their budgets over a multi-year period.</p>
	<p>Employment Equity Act, 1998 (Act 55 of 1998) Aims to achieve equity in the workplace by promoting equal opportunity and fair treatment in employment through the elimination of unfair discrimination and implementing affirmative action measures to redress the disadvantaged in employment experienced by designated groups in order to ensure equitable representation in all occupational categories and levels in the workforce.</p>
	<p>Labour Relations Act, 1995 (Act 66 of 1995) Enables the DTPW to advance economic development, social justice, labour peace, and the democratisation of the workplace.</p>
	<p>Occupational Health and Safety Act, 1993 (Act 85 of 1993) Requires DTSL, as custodian and regulator of the built environment, to ensure that all building and irrespective of whom it is undertaken by, complies with this legislation and that the structures remain compliant throughout their life cycle.</p>
	<p>Promotion of Access to Information Act, 2000 (Act 2 of 2000) (PAIA) PAIA fosters a culture of transparency and accountability in public and private bodies by giving effect to the right of access to information (provided by Section 32 of the Constitution) and actively promoting a society in which people</p>



Function	Legislation
	<p>have effective access to information to enable them to more fully exercise and protect all their rights.</p>
	<p>Promotion of Administrative Justice Act, 2000 (Act 3 of 2000) (PAJA) Gives effect to Section 33 of the Constitution which provides that everyone has the right to administrative action that is lawful, reasonable, and procedurally fair. Anyone whose rights have been adversely affected by administrative action has the right to be given reasons. PAJA deals with general administrative law and therefore binds the entire administration at all levels of government.</p>
	<p>Public Finance Management Act, 1999 (Act 1 of 1999) Supports transparency, accountability, and sound management of the revenue, expenditure, assets, and liabilities of DTSL.</p>
	<p>Provincial Archives and Records Service of the Western Cape Act, 2005 (Act 3 of 2005) Preserves archival heritage for use by the government and people of South Africa, and promotes efficient, accountable, transparent government through the proper management and care of government records.</p>
	<p>Public Service Act, 1994 (Proclamation 103 published in Government Gazette 15791 of 3 June 1994) This is the principal Act governing public administration. It provides the administrative and operational framework for government departments by providing guidelines on employment and human resource practices, i.e. Conditions of employment, terms of office, discipline, retirement, and discharge of members of the public service, and related matters.</p>

1.7.3. Policy Mandates

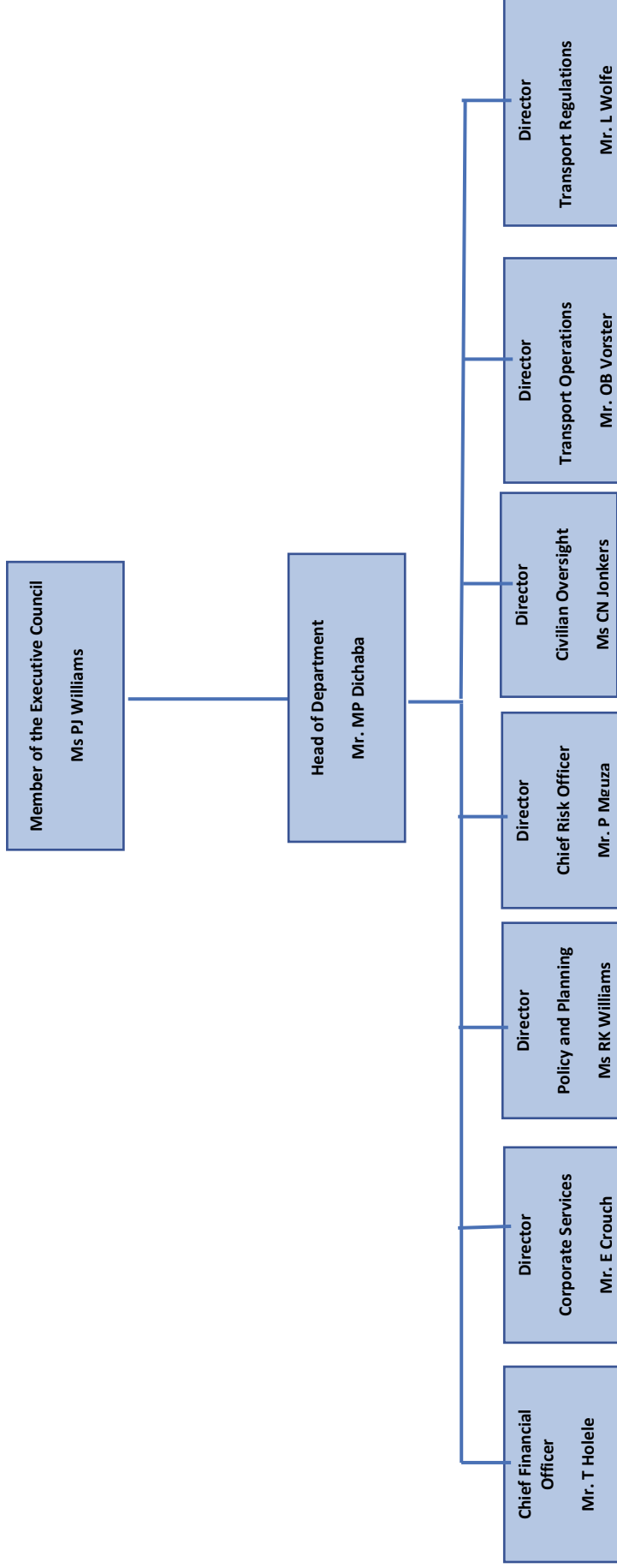
Function	Policies
Transport	<p>National Public Transport Strategy, 2007 This strategy has two key thrusts, namely:</p> <ul style="list-style-type: none"> • Accelerated modal upgrading, which aims to provide for new, more efficient, • Universally accessible, and safe public transport vehicles and skilled operators. • Integrated rapid public transport Networks, which aims to develop and optimise integrated public transport solutions.
	<p>National Road Safety Strategy, 2011-2020 Informs a national coordinated effort to improve education and enforcement regarding poor road use behaviour in line with international best practices and recommendations from the World Health Organization for developing countries.</p>

Function	Policies
	<p>National Rural Transport Strategy, 2007 Provides guidance to all three spheres of government on dealing with the mobility and access challenges experienced in rural areas in an integrated, aligned, coordinated manner. Its two main strategic thrusts are promoting coordinated rural nodal and linkage development; and developing demand-responsive, balanced, sustainable rural transport systems.</p> <p>National Freight Logistics Strategy, 2005 Reduces inland freight costs through lower system costs that result from increased efficiency, reliability, and lower transit times, thus offering the customer viable modal choices between road and rail.</p>
Civilian Secretariat	<p>National Development Plan 2030 Role of the Department:</p> <ul style="list-style-type: none"> • The promotion of professional policing (through effective oversight) • Build safety (using an integrated approach) • Build community participation in community safety • Strengthen the criminal justice system • Demilitarise the police service





1.8. ORGANISATIONAL STRUCTURE



1.9. ENTITIES REPORTING TO THE MEC

- There are no entities reporting to the MEC

PART B

PERFORMANCE

INFORMATION



2. PERFORMANCE INFORMATION

2.1. AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES

Refer to Auditor General's (AGSA) Report (Reporting on other Legal and Regulatory requirements) published as Part E (Annual Financial Statement's) of the department's annual report.

2.2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

2.2.1. Service Delivery Environment

The Department has a comprehensive Service Delivery Improvement Plan which is derived from the implementation of the following Legislation: AARTO Act, 1998; National Land Transport Act, 2009 and the Civilian Secretariat for Police Service Act, 2011. To achieve Government goals, the Department uses government's principles of "Batho Pele", which include exercising courtesy in our dealings with the public, setting service standards, increasing access, consultation, openness and transparency, access to information, redress, and proving value for money in public resources.

2.2.2. Service Delivery Improvement Plan

The Department has completed a service delivery improvement plan for the 2015/2018 Cycle. The tables below highlights the service delivery plan and the achievements to date for the financial year 2016/17:

2.2.3. Main Service Provided and Standards

Main Services	Beneficiaries	Potential Customers	Standard of Service	Actual Achievement against Standards
1. Payment of suppliers within 30 days	Service providers (external clients)	Service providers	Satisfactory	6 956 invoices were received during the financial year. 6 576 invoices were paid within 30 days 380 invoices were paid after 30 days
2. Leave management	Departmental employees	All departmental employees	Satisfactory	15 707.73 leave captured during the financial

Main Services	Beneficiaries	Potential Customers	Standard of Service	Actual Achievement against Standards
				year 1 476.47 leave captured after the effective date 14 days of leave without pay
3. Investigation of service delivery complaints against the South African Police Services	Community members	Community members	Satisfactory	87 complaints were reported during the financial year Finalized: 78 Still pending: 9
4. Provision of learner transport	Learners travelling more than 5 kilometres to the nearest school in rural areas	All learners in rural areas of the Northern Cape travelling more than 5 kilometres to the nearest school	Satisfactory	The department provided transport to 24 699 learners
5. The management and control of registering of transport operators and the issuing of all licences and permits required in terms of	Public transport operators and the commuting public	Public transport operators and commuting public	Satisfactory	22 Provincial Regulatory Entity (PRE) hearings were conducted with a total of 2 323 applications adjudicated.



Main Services	Beneficiaries	Potential Customers	Standard of Service	Actual Achievement against Standards
legislation				
6. Testing of learners and driving licences (Mothibistad)	Applicants applying for learners and driving licences at Mothibistad	Applicants applying for learners and drivers licences at the broader John Taolo Gaetsewe District	Satisfactory	Learners License: Appointments: 609 Passed: 88 Failed: 479 Absent: 29 Deferred: 13 Driver's license: Appointments: 1430 Passed: 358 Failed: 995 Absent: 49 Deferred: 28

2.2.4. Consultation Arrangements with Customers

Type of Arrangements	Actual Customers	Potential Customers	Actual Achievements
No consultations conducted			

Service Delivery Information Tool

Access Strategy	Actual Achievement
National Rural Transport Strategy: Integrated Sustainable Rural Development Programme (ISRDP) for six rural district Municipalities of which JTG is included.	<ul style="list-style-type: none"> Provision of learner transport for learners who qualify in terms of the Learner Transport Policy. Provision of subsidised public passenger transport in district municipalities; John Taolo Gaetsewe (JTG).



2.2.5. Complaints Mechanism

Complaints Mechanism	Actual Achievements
Complaints and suggestion box	Available at all Directorates in the Provincial Office and at all our District Offices. No complaints received and dealt with during the financial year

2.2.6. Organisational Environment

Restructuring

The Department is in the process of reviewing its organisational structure in order to more effectively deliver on its constitutional and legislative mandates. The proposed structure is following the approval processes with job evaluations being conducted on all new proposed posts as well as on posts where 50% of the job description has changed. The new structure is expected to be finalised within the financial year 2017/18. What remains of critical concern is the implementation of the proposed structure given the limited financial resources at the disposal of the Department.

Organisational Challenges

- The filling of vacancies
- Review of the organogram
- Staff turnover rate

Organisational Successes

- Reduction on the vacancy rate
- Sound policy regulatory strategies and framework

Resignations / Appointments

- A total of eight (8) employees resigned from the Department alluding to reasons related to their respective personal needs for new and/or different opportunities and ventures.
- At total of four (4) new appointments were made.

Strikes

- There were no personnel strikes during 2016/17

Fraud and Corruption

Detail	Year	Number
Open cases as at	1 April 2016	10
New cases		None



Detail	Year	Number
Closed cases		10
Referred cases		None
Re-classified cases		None
Open cases as at	31 March 2017	None

2.2.7. Key Policy Developments and Legislative Changes

The Department did not draft or introduce any new or amended legislation to the Executive Council or legislature during the reporting period.

The introduction of new functions has and will continue to have a significant impact on the organisational structure and operations of the Department. These include, amongst others the following:

- The implementation of the Civilian Secretariat of Police Service Act, No. 2 of 2011
- The increased need for scholar transport in all Districts
- The increased need for subsidised transport in the Districts
- The implementation and roll out of the Administration of Road Traffic Offences Act, No. 46 of 1998

2.3. STRATEGIC OUTCOME ORIENTED GOALS

STRATEGIC GOAL	PROGRESS
Support and ensure smooth functioning of the Department	<p>The major area of need is a credible relation between the targets in the annual performance plan, and the allocated financial resources.</p> <p>Thus, all areas of performance should match appropriately, with the planned resources, and deviation, planned or not, should be accompanied by an appropriate adjustment of the performance targets.</p> <p>Furthermore, as the budget is allocated, essentially, over a three (3) year period, programmes ought to, at all times, establish their planned sector areas of delivery, and their own priority areas. In this way, there will be a credible correlation between practice and targets.</p> <p>The Accounting Officer should always be kept abreast of developments, so as to be able to make strategic calls, on the best way forward, for the Department.</p>

STRATEGIC GOAL	PROGRESS
	Policies and strategies should be in line with the determinations of the sector and, in this case, in line with the agreed positions of the forum of chief financial officers.
Transparent and accountable law enforcement agencies in the Northern Cape by 2020	<ul style="list-style-type: none"> • Civilian Oversight evaluated twenty [20] crime weigh police stations in the province by implementing the National Monitoring Tool to ensure that effective and efficient services are rendered. • Forty four (44) key stations in the Province were audited with the Domestic Violence Act Tool.
A safe and secure environment in the Northern Cape by 2020	<ul style="list-style-type: none"> • The department facilitated the hosting of the Provincial Crime Prevention Summit from 20 to 21 October 2016 to integrate community safety initiatives in the Province. • The summit focused on addressing the 0.5% increase in contact crime and 1.4% increase in property related crime in the 2015/16 financial year compared to the 2014/15 financial year.
To enable and ensure effective, efficient and safe mobility in the Northern Cape Province	<ul style="list-style-type: none"> • Monitoring of roadworthiness of public transport services is performed by the Provincial Transport Inspectorate of the department on a regular basis. • The Public Transport Operations Grant (PTOG) services are monitored by a contracted monitoring firm who is monitoring service in Kuruman and Hartswater on a daily basis. • The other services are monitored by departmental staff on an ad-hoc basis. The low tariffs paid to operators of learner transport does not encourage investment in the service.
To reduce road crashes and fatalities on the road by 2019 through effective promotion, coordination and implementation of road traffic and legislation and to further enhance the overall quality of road traffic service by	<ul style="list-style-type: none"> • Number of speed operations – 1 551 • Number of vehicles weighed – 40 613 • Number of drunken driving operations – 1 091 • Number of vehicles stopped and checked – 169 960 • Number of road safety awareness interventions conducted - 163



STRATEGIC GOAL	PROGRESS
promoting, coordinating and implementing road traffic safety and by managing the process of vehicle registration	<ul style="list-style-type: none"> • Number of schools involved in road safety education programmes - 111 • Compliance inspections conducted - 60

2.4. PERFORMANCE INFORMATION BY PROGRAMME

PROGRAMME 1

PURPOSE: To provide strategic, financial and administrative support services to the line functions of the Department

STRATEGIC OBJECTIVE: Overall departmental compliance through effective planning, financial management and corporate support.

SUB-PROGRAMME: POLICY AND PLANNING

ACHIEVEMENTS FOR 2016/17

- Conducted performance information monitoring sessions with all budget programmes.
- Held quarterly and annual departmental review sessions.

CHALLENGES AND MEASURES TO OVERCOME

CHALLENGES AND CONCERNS	PROPOSED CORRECTIVE ACTION
Late submission of reports	Dates of submission to be sent out 3 weeks prior to submission of reports as well as regular reminders via email and text message to Programme Managers.

SUB-PROGRAMME: OFFICE OF THE CHIEF FINANCIAL OFFICER

ACHIEVEMENTS FOR 2016/17

- Budget has stabilised, and sound preparatory processes have been employed.
- Payments to service providers are effected within ten (10) days, from receipt of an uncontested invoice.
- Presentations to the Portfolio Committee, on the financial status of the Department, as well as proposed remedial steps, were covered.
- The budget allocation proposals served before the Provincial Medium Term Expenditure Committee, Budget Lekgotla and other related structures.



CHALLENGES AND MEASURES TO OVERCOME

CHALLENGES AND CONCERNS	PROPOSED CORRECTIVE ACTION
Resourcing of the function remains unfulfilled.	<ul style="list-style-type: none"> Finalisation of the Department's proposed organisational structure; Allocation of requisite financial resources, to enable the Department to effectively fulfil its mandate.
Delayed implementation of the Department's revenue generation plan.	<ul style="list-style-type: none"> Application for and receipt, of the unspent capital funds, previously allocated; Finalisation of preparatory processes, and implementation of the Department's service level agreement, with the South African Post Office.

SUB-PROGRAMME: CORPORATE SERVICES

ACHIEVEMENTS FOR 2016/17

- One hundred and ninety three (193) officials received training in various fields according to the Workplace Skills Plan.
- Appointment of the Safety, Health, Environment, Risk and Quality Committee.

CHALLENGES AND MEASURES TO OVERCOME

CHALLENGES AND CONCERNS	PROPOSED CORRECTIVE ACTION
Inadequate vehicles	Procurement of additional vehicles and de-fleeting of old vehicles.
Insufficient staffing capacity	Capacitate affected areas such as Labour Relations and Employee Health and Wellness.
Officials not complying with vetting and screening processes	<ul style="list-style-type: none"> Permanent employment of an investigator to deal with screening and vetting of applicants and officials; State Security Agency to fast track screening processes to comply with the Minimum Information Security Standards.
IT connectivity at District Offices	Application for additional funding.





Table 1: Strategic Objective Annual Targets for Programme 1

Strategic Objectives	Strategic Objective Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
Overall departmental compliance through effective planning, financial management and corporate support	Clean Audit outcome (Strategic Objective Indicator)	New indicator	Clean Audit	Unqualified Audit	-	-

Table 2: Annual Targets for Programme 1

Performance Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
Number of Annual Performance Plans submitted and published	1	1	1	-	
Number of Quarterly Performance Reports submitted	4	4	4	-	
Number of Annual Reports submitted and published	1	1	1	-	
Number of In-Year Monitoring reports to Treasury	13	13	13	-	
Number of Interim and annual Financial Statements submitted to Treasury	4	4	4	-	
Number of progress reports on Audit Action Plan	4	4	4	-	
Number of litigation management and risk reports submitted	8	4	4	-	
Number of Labour Relations databases submitted	12	12	12	-	

Performance Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
Number of reports submitted on the training and development of staff	4	4	4	-	-
Number of HR Plans reviewed, approved and submitted	1	1	1	1	-
Number of reports on employees assessed according to the EMPDS Policy and SMS Handbook	7	7	7	7	-
Number of reviewed and approved IT Governance policies and plans submitted	5	5	5	5	-
Number of reports on security clearances and preliminary screening submitted	12	12	12	12	-



PROGRAMME 2: CIVILIAN OVERSIGHT

PURPOSE – To exercise oversight functions with regard to law enforcement agencies in the Province

STRATEGIC GOAL 2: Transparent and accountable law enforcement agencies in the Northern Cape by 2020

STRATEGIC GOAL 3: A safe and secure environment in the Northern Cape by 2020

ACHIEVEMENTS FOR 2016/17

- Provincial Crime Prevention Summit was held from 20th and 21st October 2016 to integrate crime prevention initiatives in the Province.
- Human trafficking /missing persons crime prevention campaigns were held with various stakeholders such as the South African Police Services, Department of Social Development, the HAWKS and other government departments.
- The Department supported schools EXPO programme with then Minister of Transport in Upington during Mandela Day celebrations.
- Assisted with the feasibility studies for the establishment of Traffic College in the Province.
- National Special Project on Human resource establishment project of SAPS was finalized.
- A National Special Project: Customer Satisfaction Survey was rolled out in the fourth quarter of the 2016/17 financial year. The first phase of the project focused on police conduct issues with reference to the SAPS Complaints Management System.



CHALLENGES AND MEASURES TO OVERCOME

CHALLENGES AND CONCERNS	PROPOSED CORRECTIVE ACTION
The establishment of Provincial Secretary for Police	Provincial Treasury, during PMTEC process to allocate funding for the establishment of the Provincial Secretariat of Police in the Northern Cape.
Limited funds for the rolling out of Provincial Crime Prevention Strategy	
Facilitating and monitoring the process of a community crime fighter structure, Operation Wanya Tsotsi (OWT) with Provincial SAPS	Seek National SAPS guidance of the working relationship between SAPS and OWT.
Establishment of Community Safety Forums	Proper intervention and support from National Cogsta and SALGA in respect of the establishment of CSF's.
Lack of funding for Community Police Forums	Application for funding and resourcing of CPF's at local level.





Table 3: Strategic Objective Indicator Annual Targets for Programme 2

Strategic Objectives	Strategic Objective Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
To monitor and evaluate SAPS in adhering to statutory requirements and to determine and enhance the status of compliance and service delivery at police stations	Conduct effective oversight over policing in the province	New Indicator	20	20	-	-
Provide integrated crime prevention initiatives for safer communities	Safety promotion programmes aimed at vulnerable groupings in our communities	New Indicator	5	5	-	-

Table 4: Annual Target for Programme 2

Performance Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
Number of Research reports on special projects	1	1	1	-	-
Number of Community Safety Research Conducted	6	8	9	+1	Additional survey conducted to investigate breakdown in Community – Police relations in Prieska
Number of management reports compiled on service delivery complaints against SAPS	4	4	4	-	-
Number of reports compiled on implementation of IPID	4	4	4	-	-

Performance Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
recommendations by SAPS					
Number of reports on the implementation of the National Monitoring Tool recommendations compiled	1	4	4	-	-
Number of police stations monitored and reports compiled	22	20	20	-	-
Number of Domestic Violence Act (DVA) compliance reports compiled	4	4	4	-	-
Number of reports on Monitoring and Evaluation Special Projects compiled	1	1	1	-	-
Number of crime prevention programmes implemented	4	4	4	-	-
Number of functional CPF's assessed	24	20	22	+2	Additional CPF's assessed in Douglas and Sevrn as per request from the community
Number of functional CSF's assessed	3	5	3	2	After the Local Government Elections, new councillors are elected which necessitates the re-establishment of the CSF. Political buy-in is of importance for the sustainability of this forums to address crime at local level. The Department will continue to guide and facilitate the processes.



PROGRAMME 3: TRANSPORT OPERATIONS

PURPOSE – To plan, regulate and facilitate the provision of public transport services through co-operation with National and Local Authorities as well as the private sector in order to enhance the mobility of all communities particularly those currently without or with limited access.

STRATEGIC GOAL 4: To enable and ensure effective, efficient and safe mobility in the Northern Cape Province.

ACHIEVEMENTS FOR 2016/17

- Empowered SANTACO's Women's desk in assisting them to register a cooperative (Lesedi la bomme in Transport and other projects).
- An allocation of R2,6 Million made to SANTACO to assist them to meet their financial obligations.
- A successful Transport Month (October 2016) was held for the promotion of transport initiatives in the Province.
- Backlog of applications for Operating Licenses was dealt with in line with prevailing Legislation.
- Technical Committee was established in De Aar to manage the De Aar Warehouse Project.
- The first phase of the De Aar Infrastructure Project was finalized and Commodity Report was submitted to the Steering Committee.
- Integrated Transport Plans were developed in the different Local Municipalities in four Districts namely ZF Mgcawu, Frances Baard, John Taolo Gaetsewe and Namakwa Districts.
- Conducted the snap shot surveys in the Namakwa, Pixley-Ka-Seme, John Taolo Gaetsewe and ZF Mgcawu Districts for adjudication purposes of the Provincial Regulatory Entity.
- District Transport Forums were established in ZF Mgcawu and Namakwa Districts.
- The Department is also part of the process of development of the pilot rural Integrated Public Transport Network in JTG District which is an initiative of National Department of Transport.
- Utilized Extended Public Works Programme Workers to enhance monitoring of Learner Transport Services.
- Engaged in initiatives to establish A Public Transport Commuter Forum in Barkly West.
- In the process of finalising public transport design (Rural Transport Design) in the Pixley Ka Seme District.

CHALLENGES AND MEASURES TO OVERCOME

CHALLENGES AND CONCERNS	PROPOSED CORRECTIVE ACTION
Shortage of funds for Maintenance Plan for Shova Ka Lula Bicycle project.	Submit clear, informative and convincing bids to PMTEC for sourcing of funds.
Lack of funds to deal with applications for Operating Licenses in the manner outlined in the National Land Transport Act.	
Lack of funds to expand the services of Learner Transport and also to improve on the tariffs of the Operators.	
Lack of funds to appoint External Monitoring Firms to consistently perform monitoring on services funded through Public Transport Operations Grant.	





Table 5: Strategic Objective Annual Targets for Programme 3

Strategic Objectives	Strategic Objective Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
To provide transport systems that are safe, reliable, economical and accessible	Planning authorities assisted with ITP's	New Indicator	8	7	1	Challenges with the finalisation process of an MOU with an authority

Table 6: Annual Target for Programme 3

Performance Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
Number of routes subsidised	68	62	65	+3	Introduction of new routes upon finalisation of the contract with the subcontractor
Number of kilometres subsidised	146 699	151 687	147 645	4 042	The number of kilometers operated in the month varies based on the number of days in the month
Number of trips subsidized	3 334	3 451	3 558	+107	The number of trips operated in the month varies based on the number of days in the month
Number of learners subsidized with transport	23 627	24 500	24 699	+199	The number of learners fluctuated due to the introduction of new routes
Number of comprehensive transport plans submitted	2	8	7	1	Experienced challenges with the finalisation process of the MOU with Kgatelopele Municipality
Number of reports on the four key Infrastructure Projects coordinated	New indicator	4	4	-	-
Number of reports on the promotion of non-motorised	New indicator	4	4	-	-

Performance Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
transport submitted					
Number of reports on empowerment programmes coordinated	New indicator	8	8	-	-
Number of Public Transport roadworthiness inspections conducted	New indicator	113	230	+117	Additional inspections were held and more vehicles were monitored and tested to ensure the safety of learners
Number of PRE sessions held	24	24	22	2	Fewer hearings were held. However the backlog was addressed during the period under review and no new applications were gazetted as per the moratorium



PROGRAMME 4: TRANSPORT REGULATIONS

PURPOSE – To ensure the provision of a safe road environment through the regulation of traffic on public roads, law enforcement, the implementation of road safety campaigns and awareness programmes and the registration and licensing of vehicles and drivers.

STRATEGIC GOAL 5: To reduce road crashes and fatalities on the road by 2019 through effective promotion, coordination and implementation of road traffic and legislation and to further enhance the overall quality of road traffic service by promoting, coordinating and implementing road traffic safety and by managing the process of vehicle registration.

ACHIEVEMENTS FOR 2016/17

- Rural and urban learners achieved second position in the Participatory Education Technique (PET) at the National Road Safety Debates 2016 held in Limpopo.

CHALLENGES AND MEASURES TO OVERCOME

CHALLENGES AND CONCERNS	PROPOSED CORRECTIVE ACTION
Inadequate budget for the continuous escorting of wind farm turbines abnormal loads and related expenditure.	Continuous engagement with Provincial treasury during PMTEC processes.
Inadequate budget for payment of overtime to Traffic Officers.	Frugal management of available overtime budget and continuous engagement with Provincial Treasury during the PMTEC processes.

Table 7: Strategic Objective Annual Targets for Programme 4

Strategic Objectives	Strategic Objective Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
To reduce road fatalities by providing visible law enforcement, road safety, administration and licencing	Reduction in number of road fatalities	New indicator	292	309	+17	Due to fatal accidents occurring mostly in local municipal areas where there is no law enforcement capacity

Table 8: Annual Target for Programme 4

Performance Indicator	Actual 2015/16	Target 2016/17	Actual 2016/17	Deviation	Comments on Deviation
Reduction in number of road fatalities	New indicator	292	309	+17	Due to fatal accidents occurring mostly in local municipal areas where there is no law enforcement capacity
Number of speed operations conducted	1 741	1 580	1 551	29	Operations were cancelled due to the escorting of abnormal loads in the 1 st Quarter
Number of vehicles weighed	45 821	40 000	40 613	+613	The need for additional weighing of heavy vehicles was identified to curb road network damages
Number drunken driving operations conducted	1 175	1 000	1 091	+91	Additional operations conducted to curb drunken driving on the roads
Number of vehicles stopped and checked	203 814	120 000	169 960	+49 960	Additional stop and checks conducted to ensure road worthiness
Number of road safety awareness programmes conducted	167	150	163	+13	Additional road safety awareness was conducted to educate clients on the dangers of stray animals
Number of schools involved in road safety education programmes	101	100	111	+11	Additional schools identified at the request of RTMC
Number of compliance inspections conducted	60	60	60	-	-



2.4.1. STRATEGY TO OVERCOME AREAS OF UNDER /OVER PERFORMANCE

PROGRAMME	STRATEGY
Programme 1	<p>Policy and Planning The two (2) Programmes (Transport Operations and Transport Regulations) have together with Policy and Planning liaised with the Auditor General and Internal Audit to clarify the issues that lead to a Qualified opinion. Improvement mechanisms have been instituted in collaboration with the Auditor General.</p> <p>Office of the Chief Financial Officer The major area of under-performance, for the Office, is the continued risk of over-expenditure, where resources do not match the service obligations. Thus, with sound planning, and an approach to align resources with service commitments, a more stable financial environment will be attained.</p> <p>It is also important, for reasons of over-expenditure, to be considered in a fair manner and not to just, summarily, implement the baseline-reduction approach.</p> <p>Corporate Services</p> <ul style="list-style-type: none"> • None
Programme 2	<ul style="list-style-type: none"> • CPR will implement a performance review challenges in respect of CSF's e.g. <ul style="list-style-type: none"> ○ A face to face performance review – This session will guide the discussion on the benefits of performance reviews for both the sub-directorate and employees ○ To discuss strategies to use how to handle under or over performance. • Provincial Treasury to allocate funds for the establishment of the Provincial Secretariat of Police during PMTEC process.
Programme 3	<ul style="list-style-type: none"> • To establish new controls and strengthen existing controls particularly in the Operating Licences and Permits Section as well as Learner Transport. • To support the establishment of cooperatives in communities so as to utilise these as a vehicle of sourcing service providers.
Programme 4	Continuous monitoring of performance during quarterly programme performance review sessions.

2.4.2. CHANGES TO PLANNED TARGETS

There were no changes to planned targets for the financial year under review.

Table 5: Linking Performance with Budgets

Sub-Programme Name	2016/17			2015/16		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Administration						
Office of the MEC	10 722	10 722		9 346	9 346	
Management	7 110	7 110		5 859	5 859	
Financial Management	28 363	23 443	4 920	22 060	22 060	
Corporate Management	35 688	35 688		30 015	32 112	(2 097)
Civilian Oversight						
Policy and Research	2 566	2 566		2 410	2 410	
Monitoring and Evaluation	1 745	1 745		1 508	1 508	
Programme Support	10 467	10 467		9 470	9 870	(400)
Safety Promotion	4 067	4 067		4 552	4 552	
Community Police Relations	5 396	5 343	53	3 790	3 711	79
Transport Operations						
Programme Support	2 499	2 618	(119)	4 947	4 947	
Public Transport Services	173 585	171 734	1 851	162 845	157 770	5 075
Operator License and Permits	5 110	5 071	39	5 672	5 672	
Transport, Safety and Compliance	907	901	6	1 094	1 088	6





Sub-Programme Name	2016/17			2015/16		
	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Transport Systems	2 545	2 545		3 179	3 179	
Infrastructure Operations	1 817	1 817		2 533	2 504	29
Transport Regulations						
Programme Support	2 128	2 128		2 339	2 339	
Law Enforcement	67 500	67 484	16	72 570	73 071	(501)
Transport Administration and Licencing	9 362	9 356	6	8 390	8 390	
Road Safety Education	3 349	3 349		2 910	2 910	
TOTAL	374 926	368 154	6 772	355 489	353 298	2 191

2.5. TRANSFER PAYMENTS

There are, basically, three (3) types of transfer payments, in the Vote allocation:

- The “Discretionary Fund”, under the Office of the Member of the Executive Council (MEC).

This fund is accessed through an appeal to the MEC where a member of the public requests financial assistance of some sort, and direct their requests the Executive Authority, who will assist according to her discretion.

- The assistance to the Taxi Industry oversight, SANTACO, who are our strategic partner, and assist with the regulatory environment, for peace and stability in the industry.

They have a service level agreement, with the Department, in which the Department agrees to provide them with financial assistance, quarterly transfers to be used against agreed targets and objectives, for their operational expenditure and other related matters.

SANTACO provides the departmental with quarterly reports, on how the funds so transferred were utilised.

- The subsidies payable to bus operators as part of the Public Transport Operators Grant.

2.6. CONDITIONAL GRANTS

2.6.1. Conditional Grants and Earmarked Funds Paid

The tables below details the conditional grants and ear marked funds paid and received during for the period 1 April 2016 to 31 March 2017

Table 6:

Department to whom the grant has been transferred	Department of Transport, Safety and Liaison
Purpose of the grant	<ul style="list-style-type: none"> • <u>Public Transport Operations Grant (PTOG)</u> To afford communities the opportunity to utilise bus transport, at subsidised and economically affordable rates. • <u>Expanded Public Works Programme.(EPWP)</u> To incentivise provincial social sector, identified in 2014, under the social sector EPWP log-frame, to increase job creation by focusing on strengthening and expansion of social service programmes which have employment potential.
Expected outputs of the grant	<ul style="list-style-type: none"> • PTOG – To provide affordable, safe and reliable



Department to whom the grant has been transferred	Department of Transport, Safety and Liaison
	<p>transport to commuters in rural areas</p> <ul style="list-style-type: none"> • EPWP - To increase job creation to the expansion of social sector EPWP programme, to reduce unemployment rate and to provide income relief, through community social services.
Actual outputs achieved	<ul style="list-style-type: none"> • PTOG – 7 different contracted bus companies were able to render an affordable, safe and reliable public transport service to underprivileged communities. • EPWP – 122 volunteers were recruited and placed at 35 crime-weight police stations, in the Province, to implement social crime prevention programmes.
Amounts per amended DORA (R'000)	<ul style="list-style-type: none"> • PTOG: R52, 125, 000 • EPWP: R 2, 914, 000
Amount transferred (R'000)	<ul style="list-style-type: none"> • PTOG: R52, 125, 000 • EPWP: R 2, 914, 000
Reasons the amount as per DORA was not transferred	Not applicable
Amount spent by Department (R'000)	<ul style="list-style-type: none"> • PTOG: R50, 348, 000 • EPWP: R 2, 861, 000
Reasons for funds unspent by the entity	<ul style="list-style-type: none"> • PTOG: Invoices were received too late, after the closure of payments, for processing within 2016/17. • EPWP: High turn-over of volunteers, due to better work opportunities, and delays in recruitment of replacement volunteers.
Monitoring mechanism by the transferring department	<p><u>Public Transport Operators' Grant</u></p> <ul style="list-style-type: none"> • On a monthly basis, the Department provides a report to the National Department of Transport, on the utilisation of the transferred funds. The report is assessed for compliance and, if approved, the next tranche of funds is transferred to the Department. Otherwise, if the report is not of acceptable standards of compliance, the funds are withheld



Department to whom the grant has been transferred	Department of Transport, Safety and Liaison
	<p>and not transferred, until the irregularity, as may be applicable, has been finalised.</p> <p>In this way, funds are spent according to the criteria stipulated by the transferring Department, and all non-compliance is eradicated timeously.</p> <p>Expanded Public Works Programme</p> <ul style="list-style-type: none"> • The Department submits a business plan, to the transferring Department, outlining the deliverables of the grant. • Apart from the business plan, the Department enters an Incentive Grant Agreement with Department of Public Works. • Expenditure reports are provided monthly, as part of the IYM, with non-financial data provided quarterly, for updating of the EPWP reporting system. • Volunteers reports to the departmental officials, responsible for supervision of the volunteers. These departmental officials sign-off the monthly attendance registers.

2.6.2. Conditional Grants and Earmarked Funds Received

Table 7:

Department who transferred the grant	Department of Transport, Safety and Liaison
Purpose of the grant	<ul style="list-style-type: none"> • <u>Public Transport Operations Grant (PTOG)</u> To afford communities the opportunity to utilise bus transport, at subsidised and economically affordable rates. • <u>Expanded Public Works Programme.(EPWP)</u> To incentivise provincial social sector, identified in 2016, under the social sector EPWP log-frame, to increase job creation by focusing on strengthening and expansion of social service programmes which have employment potential.
Expected outputs of the grant	<ul style="list-style-type: none"> • PTOG - To provide affordable, safe and reliable transport to commuters in rural areas



Department who transferred the grant	Department of Transport, Safety and Liaison
	<ul style="list-style-type: none"> • EPWP - To increase job creation to the expansion of social sector EPWP programme, to reduce unemployment rate and to provide income relief, through community social services.
Actual outputs achieved	<ul style="list-style-type: none"> • PTOG - 7 different contracted bus companies were able to render an affordable, safe and reliable public transport service to underprivileged communities. • EPWP 122 volunteers were recruited and placed at 28 crime-weight police stations, in the Province, to implement social crime prevention programmes.
Amounts per amended DORA (R'000)	<ul style="list-style-type: none"> • PTOG: R52, 125, 000 • EPWP: R 2, 914, 000
Amount received (R'000)	<ul style="list-style-type: none"> • PTOG: R52, 125, 000 • EPWP: R 2, 914, 000
Reasons is amount as per DORA was not received	<ul style="list-style-type: none"> • N/A
Amount spent by Department (R'000)	<ul style="list-style-type: none"> • PTOG: R50, 348, 000 • EPWP: R 2, 861, 000
Reasons for funds unspent by the entity	Not applicable.
Monitoring mechanism by the receiving department	<p><u>Public Transport Operators' Grant</u></p> <ul style="list-style-type: none"> • On a monthly basis, the Department provides a report to the National Department of Transport, on the utilisation of the transferred funds. The report is assessed for compliance and, if approved, the next tranche of funds is transferred to the Department. Otherwise, if the report is not of acceptable standards of compliance, the funds are withheld and not transferred, until the irregularity, as may be applicable, has been finalised. In this way, funds are spent according to the

Department who transferred the grant	Department of Transport, Safety and Liaison
	<p>criteria stipulated by the transferring Department, and all non-compliance is eradicated timeously.</p> <p>Expanded Public Works Programme</p> <ul style="list-style-type: none"> • The Department submits a business plan, to the transferring Department, outlining the deliverables of the grant. • Apart from the business plan, the Department enters an Incentive Grant Agreement with Department of Public Works. • Expenditure reports are provided monthly, as part of the IYM, with non-financial data provided quarterly, for updating on the EPWP reporting system. <p>Volunteers reports to the departmental officials, responsible for supervision of the volunteers. These departmental officials sign-off the monthly attendance registers.</p>

2.7. DONOR FUNDS

No donor funds received for the period under review.

2.8. CAPITAL INVESTMENT

Not applicable.



PART C

GOVERNANCE



3. GOVERNANCE

3.1. INTRODUCTION

The Department is committed to maintaining the highest standards of governance that are fundamental to the management of public finances and resources. Effective governance structures allow the Department to create value, through innovation, development and exploration, and provide accountability and control systems adequate with the risks involved.

Our department has put systems and processes in place, from recruitment of employees, to procurement of goods and services, right through to the disbursements and expenditure of public funds. These measures seek to address complete compliance with statutory requirements and the continuous provision of services to the public.

In this instance the department is in the process of developing an organisational structure (organogram) which, when approved will address the human resource needs and performance efficiencies in the Department. We have adopted and approved SCM policy to procure goods and services within the prescripts of the law. We have further created structures to manage risks within the department, and to ensure that fraud and corruption is eliminated.

The department has established committees that are tasked to monitor good governance within. These include Audit Committee, Risk Management Committee, Policy Committee, and SCM Bid Committees.

3.2. RISK MANAGEMENT

The Accounting Officer (AO) for the Department of Transport, Safety and Liaison takes responsibility for implementing Risk Management in accordance with the National Treasury Public Sector Risk Management Framework. The Department has also established a Risk Management Unit.

The Risk Management Policy which was drafted and adopted has enabled the Department to deliver on its departmental goals, objectives and key performance indicators, enhance risk informed decision making and optimise compliance with applicable legislation.

The Risk Management Committee provides governance oversight over the entire system of risk management of the Department and furnishes the Accounting Officer with the requisite reports in respect of performance of risk management. The Audit Committee provides the independent oversight of the Department's system of risk management. The Audit Committee is furnished with Quarterly Risk Management progress reports and departmental risk profiles and registers to execute their independent oversight role.



During the period under review, the Department assessed its risks relative to its strategic and annual performance plan. Risk assessments are conducted on a strategic level on an annual basis and updated quarterly. At a programme level the risk assessments are conducted on a quarterly basis in order to review and update the existing risks and to identify emerging risks.

3.3. FRAUD AND CORRUPTION

- The department's fraud prevention plan is approved and has been implemented through awareness programmes for risk areas such as supply chain management and traffics.
- Mechanisms are in place to report fraud and corruption. Departmental units receive requests to investigate alleged corruption activities in the Drivers Licence Testing Centres and registering authority. Other requests are received from the Public Service Commission and Office of the Premier via the National Anti-Corruption Hotline system.
- These cases are reported via the aforementioned mechanisms and then sent via the Office of the Head of Department to the relevant directorates, departments and municipalities

3.4. MINIMISING CONFLICT OF INTEREST

- The Department has enforced the concept of "division of functions", so as to ensure that no one official may perform more than one (1) function, on a transaction;
- Members serving on the department's Supply Chain Management Committees, are required to complete a "declaration of interest", wherein they reveal their business interests, outside of the Department. This enables the Accounting Officer to decide where the official may be placed, where he will not compromise both himself and the Department's transparent processes;
- All officials who wish to pursue business interests, outside of the Department, may now not work for Government.
- Thus, if the officials previously had the authorisation of their respective executive authorities, in this regard, they are now required to relinquish those shares, or to leave the public service;
- All persons who submit tender bids to Government departments, are required to complete the relevant forms: SB4, SB8 and SB, wherein they declare their business interests and business relations.

In this way, persons working for Government are revealed, and are immediately brought to account.

3.5. CODE OF CONDUCT

The Department relies on the Code of Conduct for Public Service to promote a high standard of professional ethics and behaviour in the Department. The Code of Conduct enshrines the values and principles enunciated in chapter 10 of the Constitution of the Republic, viz accountability, professionalism and development oriented workforce.

As a positive responsibility, the Department has developed and continuously implements programmes aimed at promoting compliance with the Code and ethical behaviour. Since the primary purpose of the Code of Conduct is to promote discipline and exemplary conduct, any instance of deviation from the expected conduct and behaviour by officials is visited as misconduct.

3.6. HEALTH, SAFETY AND ENVIRONMENTAL ISSUES

The occupational health and safety issue of the employees as well as the safety of members of the public and stakeholders is viewed by the Department as more than a matter of compliance; the Department views this issue as a demonstration of our responsibility and caring.

In view of the above, the Department has established a Safety, Health, Environment, Risk and Quality Committee. The chief responsibility of this committee is to monitor occupational health and safety issues in the workplace and advise the employer on any risks and/or potential risks relating to the occupational health and safety.

To support the work of the committee referred to above, the Department has appointed shop-floor safety representatives for all cost centres. The primary responsibility of the safety representative is to promote occupational health and safety issues, to identify any hazards and advise or escalate identified hazards for the attention of the Department.

3.7. PORTFOLIO COMMITTEE

The Portfolio Committee exercises oversight over the service delivery performance of departments.

Date of Meeting	Matters Raised	Response
21 st April 2016	Department must embark on a vigorous campaign to assist and strengthen municipalities in the implementation of the crime prevention strategy	<ul style="list-style-type: none">Municipalities are currently actively involved in social crime prevention projects. Of concern is that the municipalities are not will to take the lead in ensuring community safety. The department has however embarked on roadshows to establish Community Safety Forums in line with the newly



Date of Meeting	Matters Raised	Response
		<p>approved policy on the Establishment of Community Safety Forums.</p> <ul style="list-style-type: none"> • A draft Memorandum of Understanding between SALGA, COGHSTA and the Department is in its final stages of development <p>The following progress is noted:</p> <ol style="list-style-type: none"> 1. 11th May 2016 – Kai Garib Municipality Meeting where a presentation was delivered on the establishment and development of Community Safety Forums and Plans 2. 24th May 2016 – Meeting with SALGA, COGHSTA and Community Policing Forum on the establishment and development of Community Safety Forums and Plans 3. 1st June 2016 - Meeting with SALGA, Community Development Working Group on the establishment and development of Community Safety Forums and Plans 4. 3rd June 2016 - Meeting with SALGA, COGHSTA, SAPS and Community Policing Forum to plan for Road show to create awareness in the municipalities on the Community Safety Forum and Community safety Plan 5. 21st June 2016 Meeting with the Speaker and Municipal Manager pf Kai Garib on the establishment and development of Community Safety Forums and Plans 6. 22nd June 2016 – Meeting with the Nam Khoi Municipality on the establishment and development of Community Safety Forums and Plans 7. 23rd June 2016 – meeting with Khai Ma



Date of Meeting	Matters Raised	Response
		<p>Municipal Manager and Office of the Mayor on the Development of a Community Safety Plan</p> <p>8. 27th June 2016 Meeting with SALGA, COGHSTA, SAPS and Community Policing Forum to provide feedback on discussions and meetings held and establish a way forward</p>
	<p>Department must benchmark with the Department of Social Development with a view to establish a fully-fledged research unit in order to produce credible information</p>	<p>The Department met with Department of Social Development on the 29th June 2016 to benchmark on best practices with regard to research. The Department further consulted STATSSA to establish their processes that they follow when conducting research.</p> <p>The Department has embarked on a study to research the Impact of Learner Transport in the Province. This study will be conducted by Ms Williams and Dr. Sithole. The Ethics Committee will comprise of the Senior Management Team.</p> <p>The study is envisaged to take 6 months to finalise and present to the Member of the Executive Council.</p>
	<p>The Department, with reference to learner transport, funds must be allocated sufficiently</p>	<p>The Provincial Medium Term Expenditure Committee (PMTEC) processes are taking place in the second quarter. The Directorate together with the office of the Chief Financial Officer, are currently busy with preparing submissions to bid for a sufficient allocation of funds for learner</p>



Date of Meeting	Matters Raised	Response
		<p>Transport.</p> <p>However the Provincial Accountant General has announced at an audit committee meeting that requests for additional funds shall not be successful due to the national economic condition the country is finding itself within.</p>
	<p>The Department, to ensure that vehicles transporting learners are roadworthy and safe</p>	<p>The Directorate is ensuring that roadworthy testing on vehicles transporting learners is performed on a regular basis. The department was allocated a mobile vehicle testing station which was transferred from the Road Traffic Management Corporation (RTMC). This shall enhance the performance of the unit.</p>
	<p>The Department to engage all relevant stakeholders to improve funding and public transport services in the Province</p>	<p>The Department of Education has been engaged and shall be supporting the bid for more funds.</p>
<p>22 November 2016</p>	<p>Quarterly Reports tabled must contain the projected expenditure per programme and sub-programme to enable the Committee to assess the spending patterns</p>	<p>3rd Quarter Expenditure Report, will be structured according to the recommendation.</p>



Date of Meeting	Matters Raised	Response
	<p>within the Department</p> <p>Reprioritise its budget allocation to address the challenges regarding contractual commitments that will not compromise service delivery</p>	<p>In apportioning the 2017/18 allocation reprioritization was done by providing No Increases/Lower that MTEF increase within goods and service. This was based on the individual merits, per allocation, thereby not compromising service delivery.</p> <p>Additional to the abovementioned funds were also moved across cost centres and economic classification.</p> <p>This approach generated funds that could be re-allocated to pressures (contractual commitments and compensation of employees).</p> <p>Notable reprioritization includes an amount of R3.5 million towards Compensation of Employees, for the appointment of critical post, R500 thousand to augment the overtime allocation of traffic officials, R900 thousand to fund the pressure on contractual commitments and R750 thousand to purchase vehicles for traffic officials.</p>
	<p>Plan properly so that all weighbridges are operational for 24 hours a day</p>	<p>The Department is responsible for 4 weighbridges in the Province at Kimberley, Upington, Colesburg and Springbok, the Annual Performance Plan 2016/2017 makes provision for the weighing of 40 000 vehicles and operations are managed through daily rosters at these Provincial</p>



Date of Meeting	Matters Raised	Response
		<p>Traffic Stations with Weighbridges.</p> <p>The Department is unable to provide a 24 hours Weighbridge operations due to inadequate overtime budget. The Department has as of end February 2017 weighed 33184 vehicle, this despite the fact that Springbok weighbridge has not been operational due to road works</p>
	Align performance to predetermined objectives	<ol style="list-style-type: none"> 1. Consultative sessions were held with Programme as well as discussion took place during the quarterly review with all Senior Managers. 2. A document pertaining to reasons for deviations has been drafted and submitted to all Programme Managers to ensure that credible reasons for deviation are furnished. 3. Performance per programme is aligned to the predetermined objectives.
	Speed up the issuing of operating licences in order to address the backlog	<ol style="list-style-type: none"> 1. A moratorium was placed on applications for operating licenses effectively from the 1st of June 2015. The moratorium was for 18 months. It therefore came to an end on the 31st of December 2016. 2. The Provincial Regulatory Entity (PRE) dealt with 2 323 applications in 22 sittings up to December 2016. The backlog was satisfactorily dealt with.
	Investigate and put measures in place in	<ol style="list-style-type: none"> 1. The Operating License and Permits section is not sufficiently staffed to deal

Date of Meeting	Matters Raised	Response
	<p>order to prevent maladministration in the issuing of operating licences</p>	<p>with responsibilities attached to this function. The division of responsibilities is therefore a challenge.</p> <ol style="list-style-type: none"> 2. The Manager in the unit was instructed to not share her password on the National Land Transport Information System (NLTIS) with other employees in the unit. 3. The Assistant Director in the unit, who was alleged to have transacted fraudulently on the NLTIS was moved to another unit. The Directorate of Priority Crimes is currently investigating fraudulent transactions on the system. 4. The Directorate is currently withdrawing transactions that were irregularly issued. 5. The Directorate is busy looking at the people who were responsible for issuing fraudulent transactions, outside the normal legislated processes of the PRE, with a view of charging them departmentally and criminally. 6. The Government Security Operations Centre in the Department is tasked to check abnormal access to NLTIS and report such to the Director: Transport Operations for further investigations. 7. The unit has been taken through the Code of Conduct of Public Servants.



Date of Meeting	Matters Raised	Response
	Take urgent steps to resolve challenges related to learner transport programme	<p>8. The Directorate and the former Acting HOD, Mr. L Wolfe have engaged the personnel to encourage them to refrain from corrupt activities.</p> <p>1. Staffing is a major challenge in the Learner Transport Division.</p> <p>2. A Learner Transport Coordinating Committee (LTCC) is established with the departments of Transport, Safety and Liaison (DTSL), Education (DoE) and Provincial Treasury (PT) as members. The LTCC has scheduled meetings from February 2017 to March 2018.</p> <p>3. The challenges relating to budget shall jointly be presented to PMTEC for resourcing.</p> <p>4. The Monitoring of the service is performed by 40 Extended Public Work Programme workers who are in all regions of the province. DoE is also conducting monitoring from their district offices.</p> <p>5. The Provincial Transport Inspectorate (PTI) is also conducting roadworthy inspections on a regular basis.</p>

3.8. SCOPA RESOLUTIONS

The Department met with the Standing Committee on Public Accounts, during November 2016, to present its annual report, for the 2015/16 financial period of review.



Resolution No.	Subject	Response by the Department	Resolved (Yes / No)
1.	The Accounting Officer must ensure supply chain management policies and procedures are reviewed, monitored and properly communicated to all officials	<p>The Supply Chain Management Policy and Procedures have been reviewed and ratified on the 25th January 2017. It should be noted that, in spite of these actions, irregular expenditure will continue to be incurred as outlined hereunder:</p> <p>1. Public Transport</p> <ul style="list-style-type: none"> • Two (2) public transport operators and their monitoring agency's services <ul style="list-style-type: none"> ▪ Phumatra Bus Services; ▪ Megabus ▪ TESS (Monitoring Agency) • Root Cause <ul style="list-style-type: none"> ▪ The Department inherited these three (3) expired contracts in 2012 from the Department of Road and Public Works. ▪ This occurred when the transport function was transferred to the Department of Transport, Safety and Liaison. Expired contracts constitute irregular expenditure. <p>In order to eradicate the irregularity of the said expenditure, fresh bids need to be issued. However this</p>	Yes



Resolution No.	Subject	Response by the Department	Resolved (Yes / No)
		<p>cannot transpire due to a MinMec Resolution taken on the 6th May 2015, which placed a moratorium on the issuance of new public transport contracts, pending “development of a full motivation for funding”, under the auspices of the National Department of Transport.</p> <p>Depending on the duration for the development of an appropriate funding model, additional contracts may also expire, further adding to the already existing irregular expenditure.</p> <p>2. Scholar Transport</p> <p>Since the transfer of the function to the Department in 2012, a bid could not be issued, due to the lack of affordability – in 2013, budgetary requirements for this function were in excess of R188 million. At the current period the function needs R256.5 million, with an additional provision of 8% required, for increase in service providers, due to increased needs.</p> <p>Due to lack of funds, the Department entered into negotiated contracts, with</p>	



Resolution No.	Subject	Response by the Department	Resolved (Yes / No)
		<p>existing service providers. This arrangement is for a period of five (5) years, while necessary discussions with Treasury are unfolding, in order for the service to be advertised via public tender, when the current contracts expire.</p> <p>This the service will continue to incur irregular expenditure, due to the fact that tender processes were not followed in the allocation of the current service providers. This irregularity will be fully disclosed in the annual financial statements of the Department. In the meantime condonement for irregular expenditure will be sought, through the office of the Provincial Accountant General.</p> <p>3. Other Irregular Expenditure Included under this category are security services, public transport monitoring agency and other smaller service providers.</p> <p>Necessary motivations for condonement are submitted to the Accounting Officer for consideration to condone same. These are made on a</p>	



Resolution No.	Subject	Response by the Department	Resolved (Yes / No)
		case by case basis.	
2.	An investigation must be undertaken to determine the cause of irregular expenditure, furthermore should the outcome uncover wrong doing consequence management must be enforced.	<ul style="list-style-type: none"> • Motivations for condonement with regard to scholar transport have been forwarded to the Accounting Officer for consideration of condonement. Public Transport and other irregular expenditure motivations are due to be submitted to the Accounting Officer, in this quarter for his consideration. • Therefore apart from the aforementioned factors, no investigations have been performed for consideration. 	Yes
3.	The Department must ensure adequate review of the financial statements before submission to the Auditor General.	<ul style="list-style-type: none"> • The Department has put processes in place to ensure the quality and accuracy of annual financial statements, prior to submission to the Auditor General; • On a quarterly basis, the Department prepares interim financial statements, which act as a trial run, for the compilation of the financial statements; • The interim financial statements are then audited by the Internal Audit, for quality assurance and also tested for accuracy. <p>Annual Financial Statements Process Flow:</p>	Yes

Resolution No.	Subject	Response by the Department	Resolved (Yes / No)
		<ul style="list-style-type: none"> • The Financial Accounting Unit compiles a planning document which outlines which officials are tasked per responsibility, with timelines; • Each Manager quality-assures information provided by their programme, by appending their signature; • After the information is submitted, it is sent to the Ledgers Unit, which further assesses same for quality; • Thereafter, the annual financial statements template is populated with the signed-off information, from the programmes; • The information is properly filed and referenced; • After the Capturing of the information into the template, both the template and the accounting file are submitted to the financial statements compiler; • The AFS template and the accounting file is then checked and compared to the information recorded in the general ledger; • Lead schedules are then compiled to compare the amounts in the General Ledger with the amounts that are captured on the AFS template; 	



Resolution No.	Subject	Response by the Department	Resolved (Yes / No)
		<ul style="list-style-type: none"> • The AFS Template together with the file is submitted to the Manager financial accounting to further quality assure the information; • After quality assurance by the Manager Financial Accounting, the first draft of the Annual Financial Statements is submitted to the Chief Financial Officer for review; • Then subsequent to the review by the Chief Financial Officer the draft is submitted to the Head of the Department, who will together with his Senior Management team will go through the statements for second level of review; • Then the draft is approved by the Head of the Department, to be submitted; • Then the draft annual financial statements is submitted to internal audit to perform agreed upon procedures; • After all these processes the Head of the Department signs the annual financial statements of to be submitted to Provincial Treasury as required by the law; • There is continued liaison with the Office of the Provincial 	



Resolution No.	Subject	Response by the Department	Resolved (Yes / No)
		<p>Accountant General, for assistance with the statements template, as well as the compilation of the audit file;</p> <ul style="list-style-type: none"> In this way, the Department plans to have accurately compiled statements, with only minimal cosmetic changes required. 	

3.9. PRIOR MODIFICATION TO AUDIT REPORTS

- Report to Senior Management and Audit Committee, on progress, regarding resolutions of audit findings;
- Verification of transactions, and compliance with due process, prior to committing, so as to avoid the need for remedial process, afterwards;
- Submission of compliance reports, to Provincial Treasury, to confirm that the business of the Department is run in an orderly and complaint matter, with due regard for set standards of operation;
- Compilation of quarterly interim financial statements, so as to become familiar with the reporting templates, as well as the requisite supportive documents.

Matters raised do not include those already addressed through the Audit Action Plan

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it first arose	Progress made in clearing / resolving the matters
None		
All matters raised, are dealt with as part of the audit action plan		

3.10. INTERNAL CONTROL UNIT

The Department does not have an Internal Control Unit, to co-ordinate this function. Required functions related to this discipline, are addressed by individual managers, through normal risk management and control processes.



The Province has implemented a shared Internal Audit function, which assists, to a significant degree, in the highlighting and mitigation of weak internal control processes, as well as to strengthen individual departments' operations.

3.11. INTERNAL AUDIT AND AUDIT COMMITTEE

Internal Audit Mandate

The Internal Audit Unit (Internal Audit) was established according to the Public Finance Management Act, 1999 (Act No 1 of 1999) section 38(a)(ii) which requires that the accounting officer establish a system of internal audit under the control and direction of an audit committee.

Internal Audit assisted the department and management with the achievement of their objectives and remains a vital part of the department's governance and combined assurance structures.

Internal Audit is the primary independent assurance provider on the adequacy and effectiveness of the department's governance, risk management and control structures, systems and processes.

Annual internal audit assurance statement

Internal Audit assurance can only be reasonable and not absolute and does not supersede the department's and management's responsibility for the ownership, design, implementation, monitoring and reporting of governance, risk management and internal controls.

Professional positioning and recognition

Internal audit operates in general conformance to the International Standards for the Professional Practice of Internal Audit (Standards).

During 2014/2015, the Institute of Internal Auditors performed the 5-yearly compulsory QAR. The outcome was the highest rating, namely general conformance to the Standards.

For the last 4 consecutive years, the Auditor-General did not raise any negative findings during their annual review of Internal Audit. Internal Audit introduced the combined assurance model and is in constant communication with the Auditor-General.

Internal Audit scored 100% for the last 3 consecutive years in the annual Management Performance Assessment Tool outcome, as per the Standard prescribed by the National Department of Planning, Monitoring and Evaluation.



Independence and authority

The independence of internal audit is considered by the Chief Audit Executive and Audit Committee on an ongoing basis. It has been determined and confirmed that Internal Audit has remained independent of all operational functions and that the functional reporting to the Audit Committee and administrative reporting to the Treasury Head of Department have enabled appropriate organisational positioning.

Internal Audit has access to all stakeholders as well as free and unrestricted access to all areas within the department.

Scope of work

There were no undue scope limitations or impairments to the independence. In our professional judgement, sufficient and appropriate audit procedures have been conducted through the completion of the risk-based audit plan and evidence gathered to support the conclusions contained in this report.

Audit committee

The audit committee was established according to the Public Finance Management Act, 1999 (Act No 1 of 1999,) section 77 and Treasury regulation 3.1. The audit committee reviewed the activities of the internal audit function, including its annual work plan, coordination with external auditors and the responses of management to specific recommendations.

3.12. AUDIT COMMITTEE REPORT

AUDIT COMMITTEE MEMBERS AND ATTENDANCE

We are pleased to present our report for the financial year ended 31 March 2017. The audit committee was operational throughout the year and had several engagements with management on crucial financial management, internal control, risk management and governance issues during the year. The audit committee acknowledges the attendance and participation of senior management including the Accounting Officer in the audit committee meetings.

AUDIT COMMITTEE MEMBERS AND ATTENDANCE

In terms of PFMA, section 77(b), an audit committee must meet at least twice a year. In addition, Treasury Regulations, section 3.1.16, provides that an audit committee must meet at least annually with the Auditor-General. The audit committee met five times during the year in compliance with the PFMA and also met with the Auditor-General.

The names of the members of the audit committee, qualifications as well as the number of meetings attended by the members are reported in the annual report.



AUDIT COMMITTEE RESPONSIBILITY

The audit committee reports that it has complied with its responsibilities arising from Section 38 (1) (a) (ii) of the Public Finance Management Act and Treasury Regulation 3.1.13. The audit committee also reports that it has adopted appropriate formal terms of reference as its audit committee charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

THE EFFECTIVENESS OF INTERNAL CONTROL

Our review of the findings of the Internal Audit work, which was based on the risk assessments conducted in the department revealed certain weaknesses, which were then raised with the department.

The following internal audit assignments were completed during the year under review:

- Draft annual financial statements – 2015/2016
- Interim financial statements as at 30 September 2016.
- Management performance assessment tool 2016
- Provincial Transport Operations Grant (PTOG)
- HR Recruitment and selection
- Performance information
- Risk management, including ethics and fraud management
- Supply Chain Management
- IT Disaster recovery plan (consulting engagement)

Follow up audits are a strong governance and risk management practice, included in the charter for Internal Audit, Government Auditing Standards and in the International Standards for the Professional Practice of Internal Auditing. Therefore, Internal audit also performed follow up audits of Information and Communication Technology, risk management, leave management, asset management, revenue management and PTOG.

The following were areas of concern:

a) Provincial Transport Operations Grant

The following major issues should be addressed to ensure that the PTOG supports the objectives of the department:

- Contracting processes with service providers have to clearly defined terms and conditions agreed upon and documented in a binding contract.
- Monitoring mechanisms over operators to deliver a timely and efficient service to public users.
- Close monitoring of payments made to contractors to ensure that they are in line with the contracts.

- Development of standard operating procedures for uniformity in the administration of the PTOG.
- Identification of risks relating to the grant so as to be able to put mitigating actions in place.
- Alignment of the structure for programme 3 (Transport Operations) with the actual staff.
- Assist with the development of Integrated Transport Plans and service designs for each contract entered into, to either confirm the service requirements and/or realign the needs in terms of the grant requirements.

b) Human resources – recruitment and selection

The following major issues should be addressed to ensure that Human Resources Management (Recruitment and Selection) supports the objectives of the department:

- Development of stringent controls that ensure that proper recruitment and selection processes are followed at all times for appointment of permanent staff as well as internship personnel.
- Preparation of a personal file containing all pertinent employee information immediately after each employee has been appointed, and systematic filing of such files to ensure they are easily retrievable for audit purposes.
- Vetting of employees prior to appointment to ensure that such employees qualify in all respects for the posts and that their claims in their applications for the respective posts have been verified.
- Development of Standard operating procedures for uniformity in the administration of Recruitment and Selection.
- Identification of risks relating to recruitment and selection so as to be able to put mitigating actions in place.
- Periodicals (EPWP) and interns (Contract workers) were employed to support the priority of valuable job creation with a view of poverty alleviation. The periodicals and interns were sourced from a database established by the department. The inherent risks such as nepotism and performance need to be assessed to ensure that a robust process is in place that supports the priority within good governance principles.

Even though management has developed a pragmatic action plan to address the above issues, we are concerned that progress on implementation has not been encouraging.

The Audit Committee requested the MEC of the Department of Transport, Safety and Liaison to institute a forensic investigation into the 2014/2015 project of the Road Traffic Management Corporation in view of serious suspicion of high level of fraud in the implementation of the project. The outcome will be monitored quarterly as from 2017/2018.



IN-YEAR MANAGEMENT AND MONTHLY/QUARTERLY REPORT

The department has been reporting monthly and quarterly to Treasury as is required by the PFMA. We had engagements with the department's management to provide clarity on completeness and quality of the monthly and quarterly reports during our quarterly meetings and officials of the department were able to clarify areas of concern raised by the audit committee. Furthermore, the implementation of recommendations of the audit committee was tracked in the quarterly audit committee meetings.

EVALUATION OF FINANCIAL STATEMENTS

- The audit committee has reviewed the unaudited financial statements for the year ended 31 March 2017 and has discussed matters of concern with management. The audit committee will review the audited financial statements and discussed the statements with the Auditor-General as well as the Accounting Officer.
- The audit committee has reviewed the Auditor-General's management report and management response thereto and directed management to develop a comprehensive action plan to address all issues raised by the Auditor-General. The audit committee will review the action plans and monitor implementation thereof during the quarterly audit committee meetings.
- The audit committee has reviewed the accounting policies applied in the compilation of the annual financial statements and is satisfied that the policies are consistent with those of prior years, have been consistently applied and are in accordance with the National Treasury Guidelines.
- The audit committee reviewed the department's compliance with legal and regulatory provisions during the quarterly audit committee meetings and management has been directed to implement remedial measures where instances of non-compliance were noted.
- The audit committee has reviewed the information on predetermined objectives to be included in the annual report as part of the review of the audited financial statements.
- The audit committee has reviewed any significant adjustments resulting from the audit as part of the review of the audited financial statements
- The audit committee will indicate its concurrence with the Auditor-General's conclusion on the annual financial statement as well as the unqualified audit opinion of the Auditor General.

INTERNAL AUDIT

The audit committee is satisfied as to the effectiveness of the internal audit function during the year and that the internal audit activity has to a large extent addressed the risks pertinent to the department.




AUDITOR-GENERAL SOUTH AFRICA

We have reviewed the department's implementation plan for audit issues raised in the prior year. The audit opinion did not improve for the 2016/17 financial year due to the following reasons:

- Quality of the annual financial statements due to material misstatements.
- Quality of the annual performance reports due to material misstatements.
- Procurements processes followed by the SCM unit did not adhere to the legislative requirements and resulted in material misstatements.
- Lack of monitoring and review over subsidised expenditure, scholar transport expenditure and receivables.
- Leadership did not provide sufficient oversight to ensure that the abovementioned material misstatements were prevented or detected prior to commencement of the audit.

The audit committee met with representatives from the Office of the Auditor-General South Africa during the year to discuss issues of mutual concern and ensure that there are no unresolved issues.



C. Ogu

Chairperson of the Audit Committee

Date: 2017-08-14



PART D

HUMAN RESOURCE MANAGEMENT



4. HUMAN RESOURCE MANAGEMENT

4.1. INTRODUCTION

The information contained in this part of the annual report has been prescribed by the Minister for the Public Service and Administration for all Departments in the Public Service, the submission thereof is in compliance with the Minister's directive.

During the reporting period, human resources oversight and control mechanisms have improved in the areas of turnaround time for recruitment processes as well as the provision of training. In this period under review, the Department has established Human Resources committees, amongst other the Intermediate Review Committee to review employees' performance and the Employment Equity Committee to oversee the implementation of the equity policy of the Department. One of the achievement for the period under review is the development and reporting on the Annual Human Resources Plan and Implementation Plan. The Human Resources plan has streamlined the Department's recruitment strategy and ensured much required efficacy.

The Department is in the process of reviewing the current organisational structure which was last approved in 2008. The revised organisational structure is in response to the Departmental strategic plan and delivery priorities. When approved, the new structure will lead to greater alignment of functions and delivery on strategic objectives.

The Department is committed to promoting the quality of work-life, and the creation of a conducive working environment for its employees and to administer the caring face of the employer within accepted policy framework.

The following are the human resource challenges experienced:

- Attainment of 50% appointment of women at SMS level, and 2% persons with disabilities.
- HRD staff not empowered to conduct post training assessment.
- Lack of organizational development function to deal with the overall arrangement of the organization and its functions, including both long term and short term identification and development of its human resources.

The following are the human resources priorities for 2017/18:

- Compliance to the DPSA directive on 5% appointment of learnership/internships.
- Attainment of 2% appointment of people with disabilities.
- Flu vaccination of vulnerable employees, that is the Traffic Inspectors and employees dealing with issuing of permits and licencing to the public.
- Appointment and training of SHERQ representatives.





4.2. HUMAN RESOURCE OVERSIGHT STATISTICS

4.2.1. Personnel Related Expenditure

The following tables summarises the final audited personnel related expenditure by programme and by salary bands. In particular, it provides an indication of the following:

- Amount spent on personnel
- Amount spent on salaries, overtime, homeowner's allowances and medical aid.

Table 3.1.1: Personnel expenditure by programme for the period 1 April 2016 to 31 March 2017

Programme	Total Expenditure R'000	Personnel Expenditure R'000	Training Expenditure R'000	Professional and Special Services Expenditure R'000	Personnel Expenditure as a % of Total Expenditure	Average Personnel Cost Per Employee R'000
Administration	66 762	40 149	0.00	0.00	60	68
Civilian Oversight	21 003	17 247	0.00	0.00	83	29
Transport Operations	152 523	8 457	0.00	0.00	6	14
Transport Operations	70 293	56 878	0.00	0.00	81	96
Total	310 584	122 730	0.00	0.00	40	207

Table 3.1.2: Personnel Cost by Salary Band for the period 1 April 2016 to 31 March 2017

Salary Bands	Personnel Expenditure R'000	% Of Total Personnel Cost	No. of Employees	Average Personnel Cost per Employee R'000
Skilled (Levels 3-5)	17 452	11.59	72	242 385
Highly Skilled (Levels 6-8)	63 124	41.90	199	317 208
Highly Skilled Supervision (Levels 9-12)	41 934	24.84	64	655 218
Senior Management (Levels 13-16)	10 824	7.19	10	1 082 423
Contract (Levels 1-2)	1 451	0.96	12	120 901
Contract (Levels 3-5)	3 636	2.41	18	201 974
Contract (Level 6-8)	478	0.32	1	477 769
Contract (Levels 9-12)	3 862	2.56	6	643 748
Contract (Levels 13-16)	0	0	0	0
Periodical Remuneration	2 973	1.97	181	16 423
Abnormal Appointments	1 617	1.07	33	48 996
Total	147 350	97.82	596	247 232





Table 3.1.3: Salaries, Overtime, Home Owners Allowance and Medical Aid By Programme for the Period 1 April 2016 to 31 March 2017

Programme	Salaries		Overtime		Home Owners Allowance		Medical Aid		Total personnel cost per salary band
	Amount (R'000)	Salaries as a % of Personnel Cost	Amount (R'000)	Overtime as a % of Personnel Cost	Amount (R'000)	Home Owners Allowance as a % of Personnel Cost	Amount (R'000)	Medical Aid as a % of Personnel Cost	
Administration	36 853	75.1	923		1 795	1.9	1 795	3.7	49 097
Civilian Oversight	8 676	69.1	289		605	2.3	605	4.8	12 562
Transport Operations	4 433	49.3	82		221	9	221	2.5	8 987
Transport Regulations	52 988	66.2	1 457	1.8	2 714	3.4	5 262	6.6	79 993
Total	102 950	68.3	1 457	1	4 007	2.7	7 883	5.2	150 639

Table 3.1.4: Salaries, Overtime, Home Owners Allowance and Medical Aid by Salary Band for the period 1 April 2016 to 31 March 2017

Programme	Salaries		Overtime		Home Owners Allowance		Medical Aid		Total personnel cost per salary band (R'000)
	Amount (R'000)	Salaries as a % of Personnel Cost	Amount (R'000)	Overtime as a % of Personnel Cost	Amount (R'000)	Home Owners Allowance as a % of Personnel Cost	Amount (R'000)	Medical Aid as a % of Personnel Cost	
Skilled (Levels 3-5)	11 811	67.5	54	3	860	4.9	1 834	10.5	17 502
Highly Skilled (Levels 6-8)	42 100	65.9	1 145	1.8	2 536	4	4 416	7.4	63 855
Highly Skilled Supervision (Levels 9-12)	30 709	70.5	258	6	561	1.3	1 226	2.8	43 580
Senior Management (Levels 13-16)	8 591	75			50	4	107	9	11 454
Contract (Levels 1-2)	1 450	99.9							1 451
Contract (Levels 3-5)	3 634	99.9							3 639
Contract (Level 6-8)	478	100							478
Contract (Levels 9-12)	3 486	85.9							4 057
Contract (Levels 13-16)									
Periodical Remuneration									2 981
Abnormal Appointments	691	42.1							1 642
Total	102 950	68.3	1 457	1	4 007	2.7	7 883	5.2	150 639





4.2.2. Employment and Vacancies

The following tables summarise the number of posts on the establishment, the number of employees, the vacancy rate, and whether there are any staff that are additional to the establishment. This information is presented in terms of three key variables:

- Programme
- Salary band
- Critical occupations

Table 3.2.1: Employment and Vacancies by Programme as on 31 March 2017

Programme	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Posts Filled Additional to the Establishment
Administration	131.00	117.00	10.69	1.00
Civilian Oversight	34.00	28.00	17.65	0.00
Transport Operations	17.00	14.00	17.65	0.00
Transport Regulations	246.00	223.00	9.35	0.00
Total	428.00	382.00	10.75	1.00

Table 3.2.2: Employment and Vacancies by Salary Band as on 31 March 2016

Programme	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Posts Filled Additional to the Establishment
Lower skilled (Level 1-2)	2.00	0.00	0.00	0.00
Skilled (Levels 3-5)	83.00	72.00	13.25	0.00
Highly Skilled (Levels 6-8)	219.00	199.00	9.13	0.00

Programme	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Posts Filled Additional to the Establishment
Highly Skilled Supervision (Levels 9-12)	77.00	64.00	16.88	0.00
Senior Management (Levels 13-16)	10.00	10.00	0.00	0.00
Contract (Levels 1-2)	12.00	12.00	0.00	0.00
Contract (Levels 3-5)	18.00	18.00	0.00	1.00
Contract (Level 6-8)	1.00	1.00	0.00	0.00
Contract (Levels 9-12)	6.00	6.00	0.00	0.00
Contract (Levels 13-16)				
Abnormal Appointments				
Total	428.00	382.00	10.75	1.00

Table 3.2.3: Employment and Vacancies by Critical Occupation as on the 31 March 2017

Critical Occupations	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Employees additional to the Establishment
Administrative related, Permanent	88.00	78.00	11.36	0.00
Cleaners in offices workshops hospitals etc., Permanent	17.00	16.00	5.88	1.00
Computer system designers	2.00	2.00	0.00	0.00





Critical Occupations	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Employees additional to the Establishment
and analysts., Permanent				
Finance and economics related, permanent	2.00	2.00	0.00	0.00
Financial and related professionals, Permanent	2.00	2.00	33.33	0.00
Financial clerks and credit controllers, Permanent	11.00	11.00	0.00	0.00
General legal administration & rel. professionals, Permanent	2.00	2.00	0.00	0.00
Human resources clerks, Permanent	9.00	8.00	11.11	0.00
Human resources related, Permanent	2.00	2.00	0.00	0.00
Legal related, Permanent	1.00	0.00	0.00	0.00
Library mail and related clerks, Permanent	5.00	5.00	0.00	0.00
Light vehicle drivers, Permanent	1.00	1.00	0.00	0.00
Messengers porters and deliverers, Permanent	2.00	2.00	0.00	0.00
Other administrative & related clerks and organisers,	92.00	76.00	17.39	0.00

Critical Occupations	Number of Posts	Number of Posts Filled	Vacancy Rate	Number of Employees additional to the Establishment
Permanent				
Other administrative policy and related officers, Permanent	21.00	18.00	14.29	0.00
Other occupations, Permanent	1.00	1.00	0.00	0.00
Regulatory inspectors, Permanent	152.00	141.0	7.24	0.00
Secretaries & other keyboard operating clerks, Permanent	10.00	8.00	20.00	0.00
Security officers, Permanent	2.00	2.00	0.00	0.00
Senior managers, Permanent	5.00	5.00	0.00	0.00
Total	428.00	328.00	10.75	1.00





4.2.3. Filling of SMS Posts

Table 3.3.1: SMS Post Information as on 31 March 2017

SMS Level	Total Number of Funded SPS Posts	Total Number of SMS Posts Filled	% Of SMS Posts Filled	Total Number of SMS Posts Vacant	% of SMS Posts Vacant
Head of Department	1	1	100	0	0
Chief Financial Officer	1	1	100	0	0
Directors	7	7	100	0	0
Contract (Level 13-16)	0	0	0	0	0
Total	9	9	100	0	0

Table 3.3.2: SMS Post Information as on 30 September 2016

SMS Level	Total Number of Funded SPS Posts	Total Number of SMS Posts Filled	% Of SMS Posts Filled	Total Number of SMS Posts Vacant	% of SMS Posts Vacant
Head of Department	1	0	0	1	0
Chief Financial Officer	1	1	100	0	0
Directors	7	7	100	0	0
Contract (Level 13-16)	0	0	0	0	0
Total	9	8	89	1	0

Table 3.3.3: Advertising and Filling of SMS Post for the Period 1 April 2016 to 31 March 2017

SMS Level	Total Number of Funded SMS Posts	Total Number of SMS Posts Filled	% Of SMS Posts Filled	Total Number of SMS Posts Vacant	% of SMS Posts Vacant
Head of Department	1	1	100	0	0
Chief Financial Officer	1	1	100	0	0
Directors	7	7	100	0	0
Contract (Level 13-16)	0	0	0	0	0
Total	9	8	100	0	0

Table 3.3.4: Reasons for not having complied with the filling of funded vacant SMS - Advertised within 6 months and filled within 12 months after becoming vacant for the period 1 April 2016 to 31 March 2017

Reasons for Vacancies not Advertised within Six Months
Post is advertised immediately after becoming vacant, facilitated by Office of the Premier

Reasons for Vacancies not Filled within Six Months
Moratorium placed on the filling of all posts in the Province

Table 3.3.5: Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months for the period 1 April 2016 to 31 March 2017

Reasons for Vacancies not Advertised within Six Months
N/A

Reasons for Vacancies not Filled within Six Months
Moratorium placed on the filling of all posts in the Province





4.2.4. Job Evaluation

Table 3.4.1: Job Evaluation by Salary Band for the Period 1 April 2016 to 31 March 2017

Salary Band	Number of Posts	Number of Jobs Evaluated	% Of Posts Evaluated by Salary Band	Posts Upgraded		Posts Downgraded	
				Number	% Of Posts Evaluated	Number	% Of Posts Evaluated
Lower skilled (Level 1-2)	2	0	0.00	0	0.00	0	0.00
Contract (Level 1-2)	12	0	0.00	0	0.00	0	0.00
Contract (Level 3-5)	18	0	0.00	0	0.00	0	0.00
Contract (Level 6-8)	1	0	0.00	0	0.00	0	0.00
Contract (Level 9-12)	6	0	0.00	0	0.00	0	0.00
Contract (B and A)							
Skilled (Levels 3-5)	83	0	0.00	0	0.00	0	0.00
Highly skilled production (Levels 6-8)	219	0	0.00	93	0.00	0	0.00
Highly skilled supervision (Levels 9-12)	77	0	0.00	0	0.00	0	0.00
Senior Management Service Band A	7	1	14.29	1	100.00	0	0.00
Senior Management Service Band B	1	0	0.00	0	0.00	0	0.00

Salary Band	Number of Posts	Number of Jobs Evaluated	% Of Posts Evaluated by Salary Band	Posts Upgraded		Posts Downgraded	
				Number	% Of Posts Evaluated	Number	% Of Posts Evaluated
Senior Management Service Band C	1	0	0.00	0	0.00	0	0.00
Senior Management Service Band D	1	0	0.00	0	0.00	0	0.00
Total	428	1	0.23	94	9,400.00	0	0.00

Table 3.4.2: Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2016 to 31 March 2017

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0
Employees With Disability					0

Table 3.4.3: Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2016 to 31 March 2017

Occupation	Number of Employees	Job Evaluation Level	Remuneration Level	Reason for Deviation
All categories	0	0	0	0
Total number of employees whose salaries exceeded the level determined by job evaluation				
Percentage of total employed				





Table 3.4.4: Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 2016 to 31 March 2017

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0
Employees With Disability					0

4.2.5. Employment Changes

Table 3.5.1: Annual turnover rates by salary band for the period 1 April 2016 and 31 March 2017

Salary Band	Number of Employees at Beginning of Period – 1 April 2014	Appointments ad Transfers into the Department	Terminations and Transfers out of the Department	Turnover Rate
Skilled (Levels 3-5)	171	0	4	2.34
Highly skilled production (Levels 6-8)	118	1	8	6.78
Highly skilled supervision (Levels 9-12)	58	0	0	0.00
Senior Management Service Band A	7	0	0	0.00
Senior Management Service Band B	1	0	0	0.00
Senior Management Service Band D	1	0	0	0.00

Salary Band	Number of Employees at Beginning of Period – 1 April 2014	Appointments ad Transfers into the Department	Terminations and Transfers out of the Department	Turnover Rate
Contract (levels 1-2)	12	2	3	25.00
Contract (Levels 3-5), permanent	15	5	8	53.33
Contract (Level 6-8)	4	0	1	25.00
Contract (Level 9-12), permanent	5	1	0	0.00
Total	392	10	24	

Table 3.5.2: Annual turnover rates by critical occupation for the period 1 April 2016 and 31 March 2017

Critical Occupation	Number of Employees at Beginning of Period – 1 April 2014	Appointments ad Transfers into the Department	Terminations and Transfers out of the Department	Turnover Rate
Administrative related, Permanent	74	3	2	2.70
Cleaners in offices workshops hospitals etc., Permanent	16	1	2	12.50
Computer system designers and analysts., Permanent	2	0	0	0.00
Finance and economics related, permanent	2	0	0	0.00
Financial and related	3	0	0	0.00





Critical Occupation	Number of Employees at Beginning of Period – 1 April 2014	Appointments ad Transfers into the Department	Terminations and Transfers out of the Department	Turnover Rate
professionals, Permanent				
Financial clerks and credit controllers, Permanent	12	0	1	8.33
General legal administration & rel. professionals, Permanent	2	0	0	0.00
Human resources related, Permanent	2	0	0	0.00
Legal related, Permanent	4	1	0	0.00
Library mail and related clerks, Permanent	1	0	0	0.00
Messengers, porters and deliverers, Permanent	3	0	1	33.33
Other administrative & related clerks and organisers, Permanent	82	3	12	14.63
Other administrative policy and related officers, Permanent	19	0	0.00	0.00
Other occupations, Permanent	1	0	0	0.00
Regulatory inspectors, Permanent	147	1	6	4.08
Secretaries & other keyboard	8	0	0	0.00

Critical Occupation	Number of Employees at Beginning of Period – 1 April 2014	Appointments ad Transfers into the Department	Terminations and Transfers out of the Department	Turnover Rate
operating clerks, Permanent				
Security officers, Permanent	2	0	0	0.00
Senior managers, Permanent	4	1	0	0.00
Total	392	10	24	6.12

Table 3.5.3: Reasons why staff left the department for the period 1 April 2016 and 31 March 2017

Termination Type	Number	% Of Total Resignations
Death	3	12.50
Dismissal, misconduct, permanent	1	4.17
Resignation	10	41.67
Expiry of contract	10	41.67
Retirements	0	0
Total	24	100.00
Total number of employees who left as a % of total employment	382	6.28





Table 3.5.4: Promotions by critical occupation for the period 1 April 2016 to 31 March 2017

Occupation	Employees as at 1 April 2016	Promotions to another Salary Level	Salary Level Promotions as a % of Employees by Occupation	Progressions to another Notch within a Salary Level	Notch Progression as a % of Employees by Occupation
Administrated related	74	0	0.00	41	55.41
Cleaners in Offices	16	0	0.00	3	18.75
Computer system designers and analysts	2	0	0.00	0	0.00
Finance and economics related	2	0	0.00	2	100.00
Financial and related professionals	3	0	0.00	0	0.00
Financial clerks and credit controllers	12	0	0.00	6	50.00
General legal administration and related professionals	2	0	0.00	1	50.00
Human resource clerks	8	0	0.00	6	75.00
Human resources related	2	0	0.00	2	100.00
Library mail and related clerks	4	0	0.00	4	100.00
Messengers, porters and deliverers	3	0	0.00	2	66.67
Other administrative and related clerks and	82	0	0.00	34	41.46

Occupation	Employees as at 1 April 2016	Promotions to another Salary Level	Salary Level Promotions as a % of Employees by Occupation	Progressions to another Notch within a Salary Level	Notch Progression as a % of Employees by Occupation
organisers					
Other administrative policy and related officers	19	1	5.26	15	78.95
Other occupations	1	0	0.00	0	0.00
Regulatory inspectors	147	1	0.68	120	81.63
Secretaries and other keyboard operating clerks	8	0	0.00	3	37.50
Security officers	2	0	0.00	1	50.00
Senior managers	4	0	0.00	2	50.00
Total	392	2	0.51	242	61.73

Table 3.5.5: Promotions by salary band for the period 1 April 2016 to 31 March 2017

Salary Band	Employees as at 1 April 2016	Promotions to another Salary Level	Salary Level Promotions as a % of Employees by Occupation	Progressions to another Notch within a Salary Level	Notch Progression as a % of Employees by Occupation
Skilled (Levels 3-5)	171	0	0.00	31	18.13
Highly skilled production (Levels 6-8)	118	0	0.00	160	135.59
Highly skilled supervision (Levels 9-12)	58	2	3.45	47	81.03





Salary Band	Employees as at 1 April 2016	Promotions to another Salary Level	Salary Level Promotions as a % of Employees by Occupation	Progressions to another Notch within a Salary Level	Notch Progression as a % of Employees by Occupation
Senior management (Levels 13-16)	9	0	0.00	3	33.33
Contract (level 1-2), permanent	12	0	0.00	0	0.00
Contract (levels 3-5)	15	0	0.00	0	0.00
Contract (Levels 6-8)	4	0	0.00	0	0.00
Contract (level 9- 12),permanent	5	0	0.00	1	20.00
Contract (Level 13-16)	0	0	0.00	0	0.00
Total	392	2	0.51	242	61.73

4.2.6. Employment Equity

Table 3.6.1: Total number of employees (including employees with disabilities) in each of the following occupational categories as on 31 March 2017

Occupational Categories	Male					Female					Total
	African	Coloured	Indian	White		African	Coloured	Indian	White		
Legislators, Senior Officials and Managers	3	1	0	0	1	1	1	0	0	0	6
Professionals	2	3	0	0	5	0	0	0	0	0	10
Technicians	30	11	0	4	32	12	2	5	96		

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
and Associate Professionals									
Clerks	26	10	0	0	53	14	2	3	108
Service and Sales Workers	49	30	0	2	31	31	0	0	143
Elementary Occupations	5	2	0	0	6	6	0	0	19
Total	115	57	0	6	128	64	4	8	382
Employees with Disabilities									

Table 3.6.2: Total number of employees (including employees with disabilities) in each of the following occupational bands as on 31 March 2017

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1	0	0	0	0	0	1	0	2
Senior Management	5	1	0	0	1	1	1	0	8
Professionally qualified and experienced specialists and mid-management	20	13	0	5	16	8	8	0	2
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	66	28	0	1	65	32	32	2	199
Semi-skilled and discretionary decision making	16	7	0	0	35	12	12	2	72





Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Unskilled and defined decision making, permanent	0	0	0	0	0	0	0	0	0
Contract (Senior Management)	0	0	0	0	0	0	0	0	0
Contract (Professionally qualified), Permanent	1	4	0	0	0	0	0	1	6
Contract (Semi-skilled), Permanent	0	0	0	0	0	1	0	0	1
Contract (unskilled), permanent	5	4	0	0	6	3	0	0	18
TOTAL	115	57	0	6	128	64	4	8	382

Table 3.6.3: Recruitment for the period 1 April 2016 and 31 March 2017

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Senior Management	1	0	0	0	0	0	0	0	1
Professionally qualified and experienced specialist	0	0	0	0	0	0	0	0	0
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	1	0	0	0	0	0	0	0	1
Semi-skilled and discretionary decision making	0	0	0	0	0	0	0	0	0
Contract (Professionally qualified), Permanent	0	1	0	0	0	0	0	0	0
Contract (Unskilled technician)	0	0	0	0	0	1	0	0	1
Contract (Semi-skilled), Permanent	1	1	0	0	2	1	0	0	5
Contract (unskilled), permanent	1	0	0	0	5	6	0	0	12
TOTAL	115	57	0	6	128	64	4	8	382

Table 3.6.4: Promotions for the period 1 April 2016 to 31 March 2017

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	1	0	0	0	1	1	0	0	3
Professionally qualified and experienced specialists and mid-management	14	8	0	5	15	5	0	2	49
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	46	22	0	0	55	30	2	4	160
Semi-skilled and discretionary decision making	6	3	0	0	17	4	1	0	31
Contract (Skilled technical), permanent	0	0	0	0	0	0	0	0	0
Contract (unskilled), permanent	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	0	0
Employees with disabilities	68	33	0	5	88	40	3	7	244



Table 3.6.7: Skills development for the period 1 April 2016 to 31 March 2017

Occupational categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	1	1	0	0	6	2	0	0	10
Professionals	0	0	0	0	0	0	0	0	0
Technicians and associate professionals	12	12	0	0	12	9	0	0	45
Clerks	24	30	0	2	26	35	0	5	122
Service and sales workers	45	28	0	0	55	33	0	0	141
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	0	0	0	0	0	0	0	0	0
Elementary occupations	0	0	0	0	0	0	0	0	0
Total	82	71	0	2	99	79	0	5	338
Employees with disabilities	0	0	0	0	0	0	0	0	0





4.2.7. Signing of Performance Agreements by SMS Members

Table 3.7.1: Signing of Performance Agreements by SMS members as on 31 May 2016

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Director-General/ Head of Department	1	Vacant	Vacant	100%
Salary Level 16				
Salary Level 15	0	0	0	0
Salary Level 14	1	1	1	100%
Salary Level 13	7	7	6	85%
Total	9	8	7	88%

Table 3.7.2: Reasons for not having concluded Performance Agreements for all SMS members as on the 31 May 2016

Reasons
None

Table 3.7.3: Disciplinary steps taken against SMS members for not having concluded Performance Agreements as on the 31 May 2016

Reasons
None

4.2.8. Performance Rewards

Table 3.8.1: Performance Rewards by race, gender, and disability for the period 1 April 2016 to 31 March 2017

Race and Gender	Beneficiary Profile			Cost	
	Number of Beneficiaries	Total number of employees in group	% of total within group	Cost (R'000)	Average Cost per employee
African, Female	56.00	128.00	43,75%	1 072.44	19,150.78
African, Male	50.00	114.00	43.86	1 009.62	20,192.42
Asian, Female	3.00	3.00	100.00	47.49	15,830.19
Asian, Male	0.00	0.00	0.00	0.00	0.00
Coloured, Female	19.00	64.00	29.69	293.30	15,436.64
Coloured, Male	21.00	57.00	36.84	444.71	21,176.76
Total Blacks, Female	78.00	195.00	40.00	1,413.23	18,118.34
Total Blacks, Male	71.00	171.00	41.52	1,454.33	20,483.56
White, Female	5.00	8.00	62.50	95.62	19,123.06
White, Male	5.00	6.00	83.33	213.19	42,638.42
Employees with a disability	0.00	2.00	0.00	0.00	0.00
TOTAL	159.00	382.00	41.62	3,176.37	19,977.17





Table 3.8.2: Performance Rewards by salary bands for personnel below Senior Management Service for the period 1 April 2016 to 31 March 2017

Salary Bands	Beneficiary Profile		Cost		
	Number of Beneficiaries	Number of Employees	% Of Total within Salary Bands	Total Cost (R'000)	Average Cost per Employee
Skilled (Levels 3-5)	20.00	72.00	27.78	196.21	9,810.34
Highly Skilled Production (Levels 6-8)	97.00	199.00	48.74	1,417.72	14,615.70
Highly Skilled Supervision (Levels 9 – 12)	38.00	64.00	59.38	1,354.93	35,655.97
Contract (Levels 1 -2)	0.00	12.00	0.00	0.00	0.00
Contract (Level 3- 5)	0.00	18.00	0.00	0.00	0.00
Contract (Level 6-8)	0.00	1.00	0.00	0.00	0.00
Contract (Level 9-12)	0.00	6.00	0.00	0.00	0.00
Total	155.00	372.00	41.67	2,968.86	19,153.92

Table 3.8.3: Performance Rewards by Critical Occupation for the period 1 April 2016 to 31 March 2017

Critical Occupation	Beneficiary Profile			Total Cost	Average Cost per Employee
	Number of Beneficiaries	Number of Employees	% of Total within Occupation		
Administrative related	29.00	78.00	37.18	828.65	28,574.15
Cleaners in offices workshops hospitals etc.	1.00	16.00	6.25	6.24	6,237.15
Computer system designers and analysts.	0.00	2.00	0.00	0.00	0.00
Finance and economics	2.00	2.00	100.00	90.40	45,199.64

Critical Occupation	Beneficiary Profile				Total Cost	Average Cost per Employee
	Number of Beneficiaries	Number of Employees	% of Total within Occupation			
related						
Financial and related professionals	0.00	2.00	0.00	0.00	0.00	0.00
Financial clerks and credit controllers	6.00	11.00	54.55	116.23	19,371.21	
General legal administration & rel. professionals	1.00	2.00	50.00	30.23	30,253.92	
Human resources clerks	5.00	8.00	62.50	113.00	22,599.85	
Human resources related	2.00	2.00	100.00	119.86	59,930.16	
Library mail and related clerks	4.00	5.00	80.00	43.34	10,834.52	
Messengers porters and deliverers	1.00	1.00	100.00	20.10	20,098.47	
Other administrative & related clerks and organizers	2.00	2.00	100.00	20.22	10,109.48	
Other administrative policy and related officers	21.00	76.00	27.63	281.18	13,389.38	
Other occupations	11.00	18.00	61.11	273.12	24,828.92	
Rank unknown	0.00	1.00	0.00	0.00	0.00	0.00





Critical Occupation	Beneficiary Profile			Total Cost	Average Cost per Employee
	Number of Beneficiaries	Number of Employees	% of Total within Occupation		
Regulatory inspectors	67.00	141.00	47.52	1,022.47	15,260.70
Secretaries & other keyboard operating clerks	4.00	8.00	50.00	60.58	15,144.23
Security officers	1.00	2.00	50.00	41.11	41,106.42
Senior managers	2.00	5.00	40.00	109.64	54,820.95
TOTAL	159.00	382.00	41.62	3,176.37	19,977.17

Table 3.8.4: Performance related rewards (cash bonus), by salary band, for Senior Management Service for the period 1 April 2016 to 31 March 2017

Salary Band	Beneficiary Profile						Personnel cost SMS (R'000)
	Number of Beneficiaries	Number of Employees	% of Total within Occupation	Total Cost	Average Cost per Employee	% of SMS wage Bill	
Band A	3.00	7.00	42.86	150.81	50,268.75	0.02	8,157.66
Band B	1.00	1.00	100.00	56.71	56,707.35	0.04	1,303.86
Band C	0.00	1.00	0.00	0.00	0.00	0.00	112.81
Band D	0.00	1.00	0.00	0.00	0.00	0.00	1,879.85
Total	4.00	10.00	40.00	207.51	51,878.40	0.02	11,454.18

4.2.9. Foreign Workers

Table 3.9.1: Foreign Worker by major occupation for the period 1 April 2016 to 31 March 2017

Salary Band	1 April 2015		31 March 2016		Change	
	Number	% of Total	Number	% of Total	Number	% of Total
None						





4.2.10. Leave Utilisation

Table 3.10.1: Sick Leave for the period 1 January 2016 to 31 December 2016

Salary Band	Total Days	% Days with Medical Certificate	Number of Employees using Sick Leave	% of Employees using Sick Leave	Average Days per Employee	Estimated Costs R'000	Total number of employees using sick leave	Total number of days with medical certification
Skilled (Levels 3-5)	897	58.67	99	27.05	9.06	661.00	366	526
Highly Skilled Production (Levels 6-8)	1845	49.88	185	50.55	9.97	2011.00	366	920
Highly Skilled Supervision (Levels 9 – 12)	530	59.06	50	13.66	10.6	1153.00	366	313
Senior Management (Levels 13 – 16)	55	49.09	4	1.09	13.75	203.00	366	27
Contract (Levels 1 – 2)	41	43.9	11	3.01	3.73	19.00	366	18
Contract (Level 3-5)	99	46.7	12	3.28	8.21	72.00	366	46
Contract (Level 9 – 12)	28	53.57	3	.82	9.33	68.00	366	15
Contract (Levels 6 – 8))	18	100	2	.55	9	19.00	366	18
Total	3512	53.62	366	100	9.59	4205.00	366	1883

Table 3.10.2: Disability leave (temporary and permanent) for the period 1 January 2016 to 31 December 2016

Salary Band	Total Days	% Days with Medical Certificate	Number of Employees using Disability Leave	% of Employees using Disability Leave	Average Days per Employee	Estimated Costs R'000	Total number of days with medical certification	Total number of employees using disability leave
Skilled (Levels 3-5)	12	100	2	18.18	6	10.00	12.00	11
Highly Skilled Production (Levels 6-8)	140	98.57	5	45.45	28	177.00	138.00	11
Highly Skilled Supervision (Levels 9 – 12)	77	100	2	18.18	38.5	170.00	77.00	11
Contract (Levels 1-2)	1	100	1	9.09	1	1.00	1.00	11
Contract (Levels 9-12)	1	100	1	9.09	1	1.00	1.00	11
Total	231	99.13	11	100	21	358.00	229.00	11





Table 3.10.3: Annual Leave for the period 1 January 2016 to 31 December 2016

Salary Band	Total Days Taken	Number of Employees using Annual Leave	Average Per Employee
Skilled (Levels 3-5)	1947	15.33	127
Highly Skilled Production (Levels 6-8)	4661	22.3	209
Highly Skilled Supervision (Levels 9 – 12)	1615	24.1	67
Senior Management (Levels 13 – 16)	175	25	7
Contract (Levels 1-2)	203	11.28	18
Contract (Level 3-5)	270	12.27	22
Contract (Level 6-8)	37	9.25	4
Contract (Levels 9-12)	71	14.2	5
Total	8979	19.56	459

Table 3.10.4: Capped leave for the period 1 January 2016 to 31 December 2016

Salary Band	Total Days of Capped Leave Taken	Number of Employees using Capped Leave	Average Number of days taken Per Employee	Average Capped Leave per Employee as on 31 December 2014	Total number of capped leave available at end of period	Number of employees as at end of period
Skilled (Levels 3-5)				56.67	623.38	11
Highly Skilled Production (Levels 6-8)	15	5	3	51.3	1590.29	31
Highly Skilled Supervision (Levels 9 – 12)	14	3	4.67	52.89	1745.39	33
Senior Management (Levels 13 – 16)				69.86	349.3	5
Total	29	8	3.63	53.85	4308.36	80

Table 3.10.5: Leave pay-outs for the period 1 April 2016 and 31 March 2017

Reason	Total Amount (R'000)	Number of Employees	Average Per Employee
Capped leave pay outs on termination of service for 2013/14	161	8	20 074
Current leave pay out on termination of service for 2013/14	90	5	18 030
Total	251	13	19





4.2.11. HIV/AIDS & Health Promotion Programmes

Table 3.11.1: Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
None	HCT Campaign Health information distributed and awareness sessions conducted.

Table 3.11.2: Details of Health Promotion and HIV and AIDS Programmes

Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.		X	
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and wellbeing of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	X		1 Person
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.	X		Counselling and referral services are available for all employees. Health awareness session are held and information is disseminate to all employees periodically
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.		X	
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.	X		The HIV/AIDS policy and other EHW Policies cover this point.

Question	Yes	No	Details, if yes
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	X		The Department HIV/AIDS policy ensures that there is no discrimination for people living with HIV. Employee's information is kept Confidential in the Employee Health & Wellness Unit.
7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have you achieved.	X		4 HCT were conducted in the last financial year including stations.
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	X		Report from the Health Risk Manager. The Department's absenteeism Report(analysis of the sick leave trends over a period of time)

4.2.12. Labour Relations

Table 3.12.1: Collective agreements for the period 1 January 2016 and 31 March 2017

Total Number of Collective Agreements	N/A
N/A	N/A

Table 3.12.2: Misconduct and disciplinary hearings finalised for the period 1 April 2016 and 31 March 2017

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0
Verbal warning	0	0
Written warning	3	23
Final written warning	3	23
Suspended without pay	0	0
Fine	2	15





Outcomes of disciplinary hearings	Number	% of total
Demotion	0	0
Dismissal (Discharge for operational requirements)	1	8
Transfer Out	0	0
Not Guilty	1	8
Case withdrawn	2	15
Resignations	1	8
Total	13	61.5

Table 3.12.3: Types of misconduct addressed at disciplinary hearings for the period 1 April 2016 to 31 March 2017

Type of Misconduct	Number	% of Total
Financial misconduct	0	0
Ordinary misconduct	17	100
Total	17	100

Table 3.12.4: Grievances lodged for the period 1 April 2016 and 31 March 2017

Grievance Lodged / Resolved	Number	% of Total
Number of grievances resolved	26	83.9
Number of grievances not resolved	5	16.1
Total	31	100

Table 3.12.5: Disputes lodged with Councils for the period 1 April 2016 and 31 March 2017

Dispute Upheld/ Dismissed	Number	% of Total
Number of disputes upheld	1	100
Number of disputes dismissed	1	100
Total	2	100

Table 3.12.6: Strike Action for the period 1 April 2016 to 31 March 2017

Total number of person working days lost	0
Total cost (R'000) of working days lost	0
Amount (R'000) recovered as a result of no work no pay	0

Table 3.12.7: Precautionary suspensions for the period 1 April 2016 and 31 March 2017

Number of people suspended	4
Number of people whose suspension exceeded 30 days	4
Average number of days suspended	708
Cost of suspensions (R'000)	370 376.00





4.2.13. Skills Development

Table 3.13.1: Training needs identified for the period 1 April 2016 and 31 March 2017

Occupational Categories	Gender	Number of employees as at 1 April 2016	Training needs identified at start of reporting period			
			Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	0	0	8	0	8
	Male	0	0	2	0	2
Professionals	Female	0	0	21	0	21
	Male	0	0	24	0	24
Technicians and associate professionals	Female					
	Male					
Clerks	Female	0	0	73	0	73
	Male	0	0	53	0	53
Service and sales workers	Female	0	0	66	0	66
	Male	0	0	95	0	95
Elementary occupations	Female					
	Male					
Sub Total	Female	0	0	168	0	168
	Male	0	0	174	0	174
Total		0	0	342	0	342

Table 3.13.2: Training provided for the period 1 April 2016 to 31 March 2017

Occupational Categories	Gender	Number of employees as at 1 April 2015	Training needs identified at start of reporting period				Total
			Learnerships	Skills Programmes & other short courses	Other forms of training		
Legislators, senior officials and managers	Female	0	0	1	0	1	
	Male	0	0	1	0	1	
Professionals	Female						
	Male						
Technicians and associate professionals	Female	0	0	33	0	33	
	Male	0	0	30	0	30	
Clerks	Female	0	0	57	0	57	
	Male	0	0	22	0	22	
Service and sales workers	Female	0	0	16	0	16	
	Male	0	0	16	0	16	
Elementary occupations	Female						
	Male						
Sub Total	Female	0	0	107	0	107	
	Male	0	0	69	0	69	
Total		0	0	176	0	176	





4.2.14. Injury on Duty

Table 3.14.1: Injury on duty for the period 1 April 2016 to 31 March 2017

Nature of the Injury on Duty	Number	% of Total
Required basic medical attention only	0	0
Temporary Total Disablement	0	0
Permanent Disablement	0	0
Fatal	0	0
Total	0	0

4.2.15. Utilisation of Consultants

Table 3.15.1: Report on consultant appointments using appropriated funds for the period 1 April 2016 to 31 March 2017

Project Title	Total Number of Consultants that Worked on the Project	Duration: Work Days	Contract Value in Rand
Organisational Restructuring of the Departments	Two	One year	R430 000
Monitoring of Bus Subsidies	Seven	One year	R893 896.32
Total Number of Projects	Total Individual Consultants	Total Duration: Work Days	Total Contract Value in Rand
Two	Nine	Two years	R1 323 896.32

Table 3.15.2: Analysis of Consultant appointments using appropriated funds in terms of Historically Disadvantaged Individuals (HDIs) for the period 1 April 2016 and 31 March 2017

Project Title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
None			

Table 3.15.3: Report on Consultant appointment using Donor Funds for the period 1 April 2016 to 31 March 2017

Project Title	Total Number of Consultants that Worked on the Project	Duration: Work Days	Door and Contract Value in Rand
None			

Table 3.15.4: Analysis of Consultant Appointment using Donor Funds. In terms of Historically Disadvantaged (HDI's) for the period 1 April 2016 to 31 March 2017

Project Title	% Ownership by HDI Groups	% of Management by HDI Groups	Number of Consultants from HDI Group that Worked on the Project
None			

4.2.16. Severance Packages

Table 3.16.1: Granting of Employees Initiated Severance Packages for the period 1 April 2016 to 31 March 2017

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by department
Skilled Levels 3-5	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0
Highly skilled supervision (Levels 9-12)	0	0	0	0
Senior Management (Levels 13 – 16)	0	0	0	0
Total	0	0	0	0



PART E

FINANCIAL

INFORMATION



5. FINANCIAL INFORMATION

5.1. REPORT OF THE AUDITOR GENERAL

Report of the auditor-general of the Northern Cape Provincial Legislature on Vote 3: Department of Transport, Safety and Liaison

Report on the audit of financial statements

Opinion

1. I have audited the financial statements of the Department of Transport, Safety and Liaison set out on pages X to X, which comprise the appropriation statement, the statement of financial position as at 31 March 2017, and the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Department of Transport, Safety and Liaison as at 31 March 2017, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard (MCS) prescribed by the National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and the Division of Revenue Act of South Africa, 2016 (Act No. 3 of 2016) (DoRA).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
4. I am independent of the department in accordance with the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants* (IESBA code) together with the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Significant uncertainties

7. With reference to note 18 to the financial statements, the department is the defendant in several legal disputes with various service providers and former employees due to alleged non-compliance with contracts and unfair dismissals, respectively. The department is



opposing these claims. The ultimate outcome of the matters cannot presently be determined and no provision for any liability that may result has been made in the financial statements.

Accruals and payables not recognised

8. As disclosed in note 20 to the financial statements, payables, which exceed the payment term of 30 days as required in Treasury Regulation 8.2.3 amount to R 19 878 000. This amount, in turn, exceeds the voted funds to be surrendered of R 6 772 000 as per the statement of financial performance by R 13 106 000. The amount of R 13 106 000 would therefore have constituted unauthorised expenditure had the amounts due been paid in a timely manner.

Irregular expenditure

9. As disclosed in note 24 to the financial statements, the department incurred irregular expenditure of R157 376 000 (2016: R156 229 000) during the year under review, mainly due to non-compliance with supply chain management requirements. The total amount of irregular expenditure recorded in the financial statements at 31 March 2017 amounted to R703 237 000 (2016: R545 861 000).

Unauthorised expenditure

10. As disclosed in note 9 to the financial statements, unauthorised expenditure to the amount of R6 453 000 that was incurred in the previous years was not investigated.

Other matter

- 11.1 draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

12. The supplementary information set out on pages XX to XX does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer for the financial statements

13. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS prescribed by the National Treasury and the requirements of the PFMA and DoRA and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
14. In preparing the financial statements, the accounting officer is responsible for assessing the Department of Transport Safety and Liaison's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern

basis of accounting unless there is an intention either to liquidate the department or to cease operations, or there is no realistic alternative but to do so.

Auditor-general’s responsibilities for the audit of the financial statements

15. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
16. A further description of my responsibilities for the audit of the financial statements is included in the annexure to the auditor’s report.

Report on the audit of the annual performance report

Introduction and scope

17. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected programmes presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
18. My procedures address the reported performance information, which must be based on the approved performance planning documents of the department. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
19. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected programmes presented in the annual performance report of the department for the year ended 31 March 2017:

Programmes	Pages in annual performance report
Programme 3 - transport operations	42
Programme 4 - transport regulation	46



20. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
21. I did not identify any material findings on the usefulness and reliability of the reported performance information for the following programmes:
- Programme 3 - transport operations
 - Programme 4 - transport regulation

Other matters

22. I draw attention to the matters below.

Achievement of planned targets

23. Refer to the annual performance report on pages XX and XX for information on the achievement of planned targets for the year and explanations provided for the under or overachievement of a significant number of targets.

Adjustment of material misstatements

24. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of transport operations. As management subsequently corrected the misstatements, I did not raise any material findings on the usefulness and reliability of the reported performance information.

Report on the audit of compliance with legislation

Introduction and scope

25. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the department with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
26. The material findings in respect of the compliance criteria for the applicable subject matters are as follows:

Financial statements, performance report and annual report

27. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and supported by full and proper records, as required by section 40(1)(a) of the PFMA.



28. Material misstatements of revenue and disclosure items identified by the auditors in the submitted financial statements were corrected and the supporting records were provided subsequently, resulting in the financial statements receiving an unqualified audit opinion.

Expenditure management

29. Effective steps were not taken to prevent irregular expenditure amounting to R157 376 000 as disclosed in note 24 to the financial statements, as required by section 38(1)(c)(ii) of the PFMA and treasury regulation 9.1.1. The majority of the irregular expenditure was caused by supply chain management processes not followed.
30. Contractual obligations and money owed by the department were not settled within 30 days, as required by section 38(1)(f) of the PFMA and treasury regulation 8.2.3.

Procurement and contract management

Some of the goods and services with a transaction value below R500 000 were procured without obtaining the required price quotations, contrary to treasury regulation 17A6.1. Similar compliance was also reported in prior year.

Other Information

31. The Department of Transport Safety and Liaison's accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report thereon and those selected programmes presented in the annual performance report that have been specifically reported on in the auditor's report.
32. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
33. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
- 35.1 have not yet received the final annual report. When I do receive this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected I may have to re-issue my auditor's report amended as appropriate.



Internal Control Deficiencies

36. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on the annual performance report and the findings on compliance with legislation included in this report.

- Leadership did not exercise oversight responsibility to ensure that effective internal control procedures are developed and implemented that will enable the department to produce accurate and complete annual financial statements and performance reporting.
- Leadership did not communicate and enforce management assertions related to the disclosures in the financial statements and performance reports of the department.
- The department did not implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information is accessible and available to support financial statements. This resulted in material adjustments in the financial statements.
- Despite having a delegated official with the responsibility of ensuring that the department comply with all the relevant laws and regulations, the department could not prevent non-compliance with key legislation.

Auditor General

Kimberley

31 July 2017



Annexure – Auditor General Responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected programmes and on the department's compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in the auditor's report, I also:
 - Identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
 - Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department's internal control.
 - Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.
 - Conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the department's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of the auditor's report. However, future events or conditions may cause the department to cease to continue as a going concern.
 - Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and here applicable, related safeguards.



5.2. ANNUAL FINANCIAL STATEMENTS

APPROPRIATION STATEMENT

For the year ended 31 March 2017

	APPROPRIATION STATEMENT									
	2016/17					2015/16				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	
Programme										
1. Administration	78 536	-	3 347	81 883	76 963	4 920	94.0%	67 280	69 328	
2. Civilian Oversight	24 123	-	118	24 241	24 188	53	99.8%	21 730	22 051	
3. Transport Operations	190 850	-	(4 387)	186 463	184 686	1 777	99.0%	180 270	175 164	
4. Transport Regulations	81 417	-	922	82 339	82 317	22	100.0%	86 209	86 684	
.....										
Subtotal	374 926	-	-	374 926	368 154	6 772	98.2%	355 489	353 227	
TOTAL	374 926	-	-	374 926	368 154	6 772	98.2%	355 489	353 227	





APPROPRIATION STATEMENT

For the year ended 31 March 2017

	2016/17		2015/16	
	Final Appropriation	Actual Expenditure	Final Appropriation	Actual Expenditure
TOTAL (brought forward)				
Reconciliation with statement of financial performance				
ADD				
Departmental receipts	16 717			
NRF Receipts				
Actual amounts per statement of financial performance (total revenue)	391 643		355 489	
ADD				
Aid assistance				
Prior year unauthorised expenditure approved without funding				
Actual amounts per statement of financial performance (total expenditure)		368 154		353 227

APPROPRIATION STATEMENT

For the year ended 31 March 2017

Appropriation per economic classification	2016/17						2015/16		
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
Current payments	313 431	(35)	(182)	313 214	314 060	(846)	100.3%	298 413	301 248
Compensation of employees	144 182	(23)	-	144 159	146 457	(2 298)	101.6%	129 610	132 568
Salaries and wages	126 488	(1 433)	-	125 055	126 603	(1 548)	101.2%	111 344	114 302
Social contributions	17 694	1 410	-	19 104	19 854	(750)	103.9%	18 266	18 266
Goods and services	169 249	(16)	(182)	169 051	167 599	1 452	99.1%	168 340	168 217
Administrative fees	814	215	117	1 146	1 146	-	100.0%	979	979
Advertising	320	(38)	166	448	448	-	100.0%	681	681
Minor assets	853	52	167	1 072	1 072	-	100.0%	1 872	1 872
Audit costs: External	3 500	(13)	-	3 487	3 124	363	89.6%	3 213	3 213
Bursaries: Employees	500	(59)	-	441	441	-	100.0%	408	408
Catering: Departmental activities	872	51	142	1 065	1 065	-	100.0%	609	609
Communication	1 505	42	64	1 611	1 611	-	100.0%	3 000	3 000
Computer services	3 925	571	631	5 127	4 347	780	84.8%	5 107	5 107
Consultants: Business and advisory services	1 065	565	72	1 702	1 702	-	100.0%	2 958	2 958
Infrastructure and planning services	-	-	-	-	-	-	-	-	-
Laboratory services	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-
Legal services	-	280	453	733	733	-	100.0%	489	489
Contractors	738	167	108	1 013	1 013	-	100.0%	849	849





Agency and support / outsourced services	69	(15)	442	496	496	496	-	100.0%	179	179
Entertainment	-	-	-	-	-	-	-	-	-	-
Fleet services (including government motor transport)	5 423	58	264	5 745	5 745	5 745	-	100.0%	5 098	5 098
Housing	-	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Farming supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Fuel oil and gas	-	-	-	-	-	-	-	-	-	-
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-	-
Medsas Inventory Interface-	-	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	63	(63)	-	-	-	-	-	-	4	4
Consumable supplies	1 087	34	419	1 540	1 452	1 452	88	94.3%	1 350	1 350
Consumable: Stationery printing and office supplies	2 205	(392)	-	1 813	1 813	1 813	-	100.0%	1 797	1 797
Operating leases	9 519	256	212	9 987	9 977	9 977	10	99.9%	8 776	8 776
Property payments	1 582	(340)	-	1 242	1 242	1 242	-	100.0%	3 018	2 997
Transport provided: Departmental activity	121 986	(335)	(4 350)	117 301	117 100	117 100	201	99.8%	110 796	110 796
Travel and subsistence	9 810	(506)	587	9 891	9 891	9 891	-	100.0%	11 025	11 000
Training and development	918	(98)	56	876	866	866	10	98.9%	723	646
Operating payments	1 934	1	179	2 114	2 114	2 114	-	100.0%	3 619	3 619
Venues and facilities	561	(449)	89	201	201	201	-	100.0%	1 790	1 790
Rental and hiring	-	-	-	-	-	-	-	-	-	-
Interest and rent on land	-	4	-	4	4	4	-	100.0%	463	463
Interest	-	4	-	4	4	4	-	100.0%	463	463

Rent on land	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies	54 189	23	2	54 214	52 362	1 852	96.6%	51 227	46 136			
Provinces and municipalities	17	-	-	17	10	7	58.8%	16	-			
Provinces	-	-	-	-	-	-	-	-	-			
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-			
Provincial agencies and funds	-	-	-	-	-	-	-	-	-			
Municipalities	17	-	-	17	10	7	58.8%	16	-			
Municipal bank accounts	17	-	-	17	10	7	58.8%	16	-			
Municipal agencies and funds	-	-	-	-	-	-	-	-	-			
Departmental agencies and accounts	-	-	2	2	2	-	100.0%	3	3			
Social security funds	-	-	-	-	-	-	-	-	-			
Departmental agencies and accounts	-	-	2	2	2	-	100.0%	3	3			
Higher education institutions	-	-	-	-	-	-	-	-	-			
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-			
Public corporations and private enterprises	51 260	-	-	51 260	49 454	1 806	96.5%	48 421	43 346			
Public corporations	-	-	-	-	-	-	-	-	-			
Subsidies on products and production	-	-	-	-	-	-	-	-	-			
Other transfers to public corporations	-	-	-	-	-	-	-	-	-			
Private enterprises	51 260	-	-	51 260	49 454	1 806	96.5%	48 421	43 346			
Subsidies on products and production	51 260	-	-	51 260	49 454	1 806	96.5%	48 421	43 346			
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-			
Non-profit institutions	2 266	-	-	2 266	2 227	39	98.3%	2 152	2 152			
Households	646	23	-	669	669	-	100.0%	635	635			
Social benefits	446	23	31	500	500	-	100.0%	448	448			
Other transfers to households	200	-	(31)	169	169	-	100.0%	187	187			



Payments for capital assets	7 306		174	7 480	1 714	5 766	22.9%	5 849	5 843
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	7 198	(42)	174	7 330	1 564	5 766	21.3%	5 739	5 733
Transport equipment	750	95	-	845	-	845	-	-	-
Other machinery and equipment	6 448	(137)	174	6 485	1 564	4 921	24.1%	5 739	5 733
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Software and Intangible assets	108	42	-	150	150	-	100.0%	110	110
Payments for financial assets	-	12	6	18	18	-	100.0%	355 489	353 227
	374 926	-	-	374 926	368 154	6 772	98.2%		

APPROPRIATION STATEMENT

For the year ended 31 March 2017

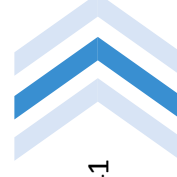
Programme 1: ADMINISTRATION									
	2016/17					2015/16			
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Office of the MEC	10 190	(562)	1 094	10 722	10 722	-	100.0%	9 342	9 342
2. Management	6 141	(73)	1 042	7 110	7 110	-	100.0%	5 859	5 859
3. Financial Management	27 614	469	280	28 363	23 443	4 920	82.7%	22 105	22 100
4. Corporate Services	34 591	166	931	35 688	35 688	-	100.0%	29 974	32 027
Total for sub programmes	78 536	-	3 347	81 883	76 963	4 920	94.0%	67 280	69 328
Economic classification									
Current payments	72 250	-	3 090	75 340	75 340	-	100.0%	65 432	67 485
Compensation of employees	47 544	-	-	47 544	48 073	(529)	101.1%	41 032	43 162
Salaries and wages	43 716	(1 519)	-	42 197	42 533	(336)	100.8%	35 850	37 980
Social contributions	3 828	1 519	-	5 347	5 540	(193)	103.6%	5 182	5 182
Goods and services	24 706	(4)	3 090	27 792	27 263	529	98.1%	24 390	24 313
Administrative fees	302	102	113	517	517	-	100.0%	345	345
Advertising	116	(15)	3	104	104	-	100.0%	276	276
Minor assets	524	(119)	165	570	570	-	100.0%	174	174
Audit costs: External	3 500	(13)	-	3 487	3 124	363	89.6%	3 213	3 213
Bursaries: Employees	500	(59)	-	441	441	-	100.0%	293	293
Catering: Departmental activities	246	9	22	277	277	-	100.0%	129	129
Communication	349	34	46	429	429	-	100.0%	728	728





Computer services	2 984	-	631	3 615	3 469	146	96.0%	1 556	1 556
Consultants: Business and advisory services	-	142	72	214	214	-	100.0%	250	250
Infrastructure and planning services								-	-
Laboratory services								-	-
Scientific and technological services								-	-
Legal services	-	-	453	453	453	-	100.0%	411	411
Contractors	1	122	108	231	231	-	100.0%	187	187
Agency and support / outsourced services	47	4	-	51	51	-	100.0%	90	90
Entertainment								-	-
Fleet services	549	(34)	145	660	660	-	100.0%	404	404
Housing								-	-
Inventory: Clothing material and supplies								-	-
Inventory: Farming supplies								-	-
Inventory: Food and food supplies								-	-
Inventory: Fuel oil and gas								-	-
Inventory: Learner and teacher support material								-	-
Inventory: Materials and supplies								-	-
Inventory: Medical supplies								-	-
Inventory: Medicine								-	-
Medsas Inventory Interface								-	-
Inventory: Other supplies								-	-
Consumable supplies	360	139	331	830	830	-	100.0%	874	874
Consumable: Stationery printing and office supplies	724	(187)	-	537	537	-	100.0%	504	504
Operating leases	9 201	(35)	199	9 365	9 355	10	99.9%	8 410	8 410
Property payments	343	57	-	400	400	-	100.0%	1 397	1 397
Transport provided: Departmental activity	150	(10)	2	142	142	-	100.0%	-	-

Travel and subsistence	3 580	(69)	476	3 987	3 987	-	100.0%	3 927	3 927
Training and development	890	(102)	56	844	834	10	98.8	612	535
Operating payments	266	48	179	493	493	-	100.0%	497	497
Venues and facilities	74	(18)	89	145	145	-	100.0%	113	113
Rental and hiring								-	-
Interest and rent on land	-	4	-	4	4	-	100.0%	10	10
Interest	-	4	-	4	4	-	100.0%	10	10
Rent on land								-	-
Transfers and subsidies	540	-	(29)	511	511	-	100.0%	250	250
Provinces and municipalities								-	-
Provinces								-	-
Provincial Revenue Funds								-	-
Provincial agencies and funds								-	-
Municipalities								-	-
Municipal bank accounts								-	-
Municipal agencies and funds								-	-
Departmental agencies and accounts	-	-	2	2	2	-	100.0%	3	3
Social security funds								-	-
Departmental agencies	-	-	2	2	2	-	100.0%	3	3
Higher education institutions								-	-
Foreign governments and international organisations								-	-
Public corporations and private enterprises								-	-
Public corporations								-	-
Subsidies on products and production								-	-
Other transfers to public corporations								-	-
Private enterprises								-	-





Subsidies on products and production												-				-
Other transfers to private enterprises												-				-
Non-profit institutions												-				-
Households	540	-	(31)	509	509	-	509	-	-	247	247	100.0%				247
Social benefits	340	-	-	340	340	-	340	-	-	60	60	100.0%				60
Other transfers to households	200	-	(31)	169	169	-	169	-	-	187	187	100.0%				187
Payments for capital assets	5 746	-	280	6 026	1 106	4 920	4 920	18.4%	4 920	1 598	1 598					1 593
Buildings and other fixed structures																-
Buildings																-
Other fixed structures																-
Machinery and equipment	5 638	(36)	280	5 882	962	4 920	4 920	16.4%	1 499	1 499	1 494					1 494
Transport equipment																-
Other machinery and equipment	5 638	(36)	280	5 882	962	4 920	4 920	16.4%	1 499	1 499	1 494					1 494
Intangible assets/Software	108	36	-	144	144	-	144	-	99	99	99	100.0%				99
Payments for financial assets	-	-	6	6	6	-	6	100.0%	-	-	-					-
Total	78 536	-	3 347	81 883	76 963	4 920	4 920	94.0%	67 280	67 280	69 328					69 328

APPROPRIATION STATEMENT

For the year ended 31 March 2017

Programme 2: CIVILIAN OVERSIGHT									
2016/17					2015/16				
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Policy And Research	2 590	(24)	-	2 566	2 566	-	100.0%	2 410	2 410
2. Monitoring And Evaluation	1 722	23	-	1 745	1 745	-	100.0%	1 508	1 508
3. Programme Support	10 338	128	1	10 467	10 467	-	100.0%	9 470	9 870
4. Safety Promotion	3 458	609	-	4 067	4 067	-	100.0%	4 552	4 552
5. Community Police Relation	6 015	(736)	117	5 396	5 343	53	99.0%	3 790	3 711
Total for sub programmes	24 123	-	118	24 241	24 188	53	99.8%	21 730	22 051
Economic classification									
Current payments	23 747	(2)	188	23 933	23 880	53	99.8%	20 909	21 230
Compensation of employees	20 292	-	(119)	20 173	20 120	53	99.7%	17 209	17 530
Salaries and wages	17 479	546	(119)	17 906	17 853	53	99.7%	15 005	15 326
Social contributions	2 813	(546)	-	2 267	2 267	-	100.0%	2 204	2 204
Goods and services	3 455	(2)	307	3 760	3 760	-	100.0%	3 700	3 700
Administrative fees	131	(34)	4	101	101	-	100.0%	103	103
Advertising	23	5	163	191	191	-	100.0%	-	-
Minor assets	45	151	2	198	198	-	100.0%	59	59
Audit costs: External									
Bursaries: Employees									
Catering: Departmental activities	443	(155)	120	408	408	-	100.0%	102	102





Communication	251	66	18	335	335	-	100.0%	299	299
Computer services								877	877
Consultants: Business and advisory services	-	72	-	72	72	-	100.0%	-	-
Infrastructure and planning services								-	-
Laboratory services								-	-
Scientific and technological services								-	-
Legal services								-	-
Contractors	11	1	-	12	12	-	100.0%	22	22
Agency and support / outsourced services	5	(5)	-	-	-	-	-	8	8
Entertainment								-	-
Fleet services	644	(144)	-	500	500	-	100.0%	605	605
Housing								-	-
Inventory: Clothing material and supplies								-	-
Inventory: Farming supplies								-	-
Inventory: Food and food supplies								-	-
Inventory: Fuel oil and gas								-	-
Inventory: Learner and teacher support material								-	-
Inventory: Materials and supplies								-	-
Inventory: Medical supplies								-	-
Inventory: Medicine								-	-
Medsas Inventory Interface								-	-
Inventory: Other supplies								-	-
Consumable supplies	82	82	-	164	164	-	100.0%	29	29
Consumable: Stationery printing and office supplies	161	(42)	-	119	119	-	100.0%	98	98
Operating leases	124	103	-	227	227	-	100.0%	122	122
Property payments	60	(21)	-	39	39	-	100.0%	29	29

Transport provided: Departmental activity	-	3	-	3	3	-	100.0%	8	8
Travel and subsistence	1 273	26	-	1 299	1 299	-	100.0%	1 150	1 150
Training and development	28	(28)	-	-	-	-	-	-	-
Operating payments	129	(40)	-	89	89	-	100.0%	82	82
Venues and facilities	45	(42)	-	3	3	-	100.0%	13	13
Rental and hiring									
Interest and rent on land									
Interest									
Rent on land									
Transfers and subsidies	65	-	1	66	66	-	100.0%	-	-
Provinces and municipalities									
Provinces									
Provincial Revenue Funds									
Provincial agencies and funds									
Municipalities									
Municipal bank accounts									
Municipal agencies and funds									
Public corporations and private enterprises									
Public corporations									
Subsidies on products and production									
Other transfers to private enterprises									
Non-profit institutions									
Households	65	-	1	66	66	-	100.0%	-	-
Social benefits	65	-	1	66	66	-	100.0%	-	-
Other transfers to households									





Payments for capital assets	311	-	(71)	240	240	-	821	100.0%	821	821
Buildings and other fixed structures							-		-	-
Buildings										-
Other fixed structures										-
Machinery and equipment	311	(6)	(71)	234	234	-	821	100.0%	821	821
Transport equipment										-
Other machinery and equipment	311	(6)	(71)	234	234	-	821	100.0%	821	821
Heritage assets										-
Specialised military assets										-
Biological assets										-
Land and subsoil assets										-
Intangible assets/Software	-	6	-	6	6	-	-	100.0%	-	-
Payments for financial assets										
Total	24 123	2	118	24 241	24 188	53	21 730	99.8%	22 051	22 051

APPROPRIATION STATEMENT

For the year ended 31 March 2017

Programme 3: TRANSPORT OPERATIONS														
Economic classification	Adjusted Appropriation	Shifting of Funds	2016/17				2015/16							
			Adjusted Appropriation	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure				
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme														
1. Programme support	1 691	808	-	2 499	2 618	(119)	104.8%	4 947	4 947					
2. Public transport services	177 286	651	(4 352)	173 585	171 734	1 851	98.9%	162 845	157 770					
3. Operator license and permits	6 110	(965)	(35)	5 110	5 071	39	99.2%	5 676	5 676					
4. Transport safety and compliance	865	42	-	907	901	6	99.3%	1 094	1 088					
5. Transport systems	2 953	(408)	-	2 545	2 545	-	100.0%	3 179	3 179					
6. Infrastructure operation	1 945	(128)	-	1 817	1 817	-	100.0%	2 529	2 504					
Total for sub programmes	190 850	-	(4 387)	186 463	184 686	1 777	99.0%	180 270	175 164					
Economic classification														
Current payments	137 181	-	(4 352)	132 829	132 904	(75)	100.1%	129 354	129 329					
Compensation of employees	10 503	-	-	10 503	10 779	(276)	102.6%	11 010	11 010					
Salaries and wages	9 363	(378)	-	8 985	9 261	(276)	103.1%	9 612	9 612					
Social contributions	1 140	378	-	1 518	1 518	-	100.0%	1 398	1 398					
Goods and services	126 678	-	(4 352)	122 326	122 125	201	99.8%	117 908	117 883					
Administrative fees	159	(5)	-	154	154	-	100.0%	222	222					
Advertising	181	(119)	-	62	62	-	100.0%	74	74					
Minor assets	-	163	-	163	163	-	100.0%	44	44					





Departmental agencies										-	-	
Higher education institutions										-	-	
Foreign governments and international organisations										-	-	
Public corporations and private enterprises	51 260	-	51 260	49 454	1 806	48 421	96.5%	43 346				43 346
Public corporations										-	-	
Subsidies on products and production										-	-	
Other transfers to public corporations										-	-	
Private enterprises	51 260	-	51 260	49 454	1 806	48 421	96.5%	43 346				43 346
Subsidies on products and production	51 260	-	51 260	49 454	1 806	48 421	96.5%	43 346				43 346
Other transfers to private enterprises										-	-	
Non-profit institutions	2 266	-	2 266	2 227	39	2 152	98.3%	2 152				2 152
Households						41		41				41
Social benefits						41		41				41
Other transfers to households										-	-	
Payments for capital assets	137	(35)	102	101	1	296	99.0%	296				296
Buildings and other fixed structures										-	-	
Machinery and equipment	137	(35)	102	101	1	285	99.0%	285				285
Transport equipment										-	-	
Other machinery and equipment	137	(35)	102	101	1	285	99.0%	285				285
Intangible assets/Software						11		11				11
Payments for financial assets												
Total	190 850	(4 387)	186 463	184 686	1 777	180 270	99.0%	175 164				175 164

APPROPRIATION STATEMENT

For the year ended 31 March 2017

Programme 4: TRANSPORT REGULATION										2015/16	
	2016/17	2015/16	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	
Sub programme											
Program Support	2 487	(359)		-	2 128	2 128	-	100.0%	2 339	2 339	
Traffic Law Enforcement	66 999	(90)		591	67 500	67 484	16	100.0%	72 570	73 045	
Traffic Administration and Licensing	8 852	510		-	9 362	9 356	6	99.9%	8 390	8 390	
Road Safety Education	3 079	(61)		331	3 349	3 349	-	100.0%	2 910	2 910	
Total for sub programmes	81 417	-		922	82 339	82 317	22	100.0%	86 209	86 684	
Economic classification											
Current payments	80 253	(33)		892	81 112	81 936	(824)	101.0%	82 718	83 204	
Compensation of employees	65 843	(23)		119	65 939	67 485	(1 546)	102.3%	60 359	60 866	
Salaries and wages	55 930	(82)		119	55 967	56 956	(989)	101.8%	50 877	51 384	
Social contributions	9 913	59		-	9 972	10 529	(557)	105.6%	9 482	9 482	
Goods and services	14 410	(10)		773	15 173	14 451	722	95.2%	22 342	22 321	
Administrative fees	222	152		-	374	374	-	100.0%	309	309	
Advertising	-	91		-	91	91	-	100.0%	181	181	
Minor assets	284	(143)		-	141	141	-	100.0%	1 593	1 595	
Audit costs: External									-	-	
Bursaries: Employees									12	12	





Catering: Departmental activities	61	1	-	62	62	-	100.0%	58	57
Communication	819	(49)	-	770	770	-	100.0%	591	592
Computer services	929	583	-	1 512	878	634	58.1%	1 799	1 799
Consultants: Business and advisory services	200	72	-	272	272	-	100.0%	1 723	1 723
Infrastructure and planning services								-	-
Laboratory services								-	-
Scientific and technological services								-	-
Legal services								21	21
Contractors	653	(21)	-	632	632	-	100.0%	490	490
Agency and support / outsourced services	-	3	442	445	445	-	100.0%	26	26
Entertainment								-	-
Fleet services	3 906	(50)	119	3 975	3 975	-	100.0%	3 787	3 787
Housing								-	-
Inventory: Clothing material and supplies								-	-
Inventory: Farming supplies								-	-
Inventory: Food and food supplies								-	-
Inventory: Fuel oil and gas								-	-
Inventory: Learner and teacher support material								-	-
Inventory: Materials and supplies								-	-
Inventory: Medical supplies								-	-
Inventory: Medicine								-	-
Medsas Inventory Interface								-	-
Inventory: Other supplies	63	(63)	-	-	-	-	-	4	4
Consumable supplies	635	(216)	88	507	419	88	82.6%	360	360
Consumable: Stationery printing and office supplies	1 114	(131)	-	983	983	-	100.0%	920	920
Operating leases	171	103	13	287	287	-	100.0%	217	217

Property payments	1 179	(376)	-	803	803	-	100.0%	1 592	1 571
Transport provided: Departmental activity	-	3	-	3	3	-	100.0%	189	189
Travel and subsistence	2 798	32	111	2 941	2 941	-	100.0%	3 173	3 173
Training and development	-	15	-	15	15	-	100.0%	102	102
Operating payments	1 286	70	-	1 356	1 356	-	100.0%	2 775	2 775
Venues and facilities	90	(86)	-	4	4	-	100.0%	904	904
Rental and hiring								-	-
Interest and rent on land								17	17
Interest								17	17
Rent on land								-	-
Transfers and subsidies	52	23	30	105	104	1	99.0%	357	347
Provinces and municipalities	11	-	-	11	10	1	90.9%	10	-
Provinces								-	-
Provincial Revenue Funds								-	-
Provincial agencies and funds								-	-
Municipalities	11	-	-	11	10	1	90.9%	10	-
Municipal bank accounts	11	-	-	11	10	1	90.9%	10	-
Municipal agencies and funds								-	-
Departmental agencies and accounts								-	-
Social security funds								-	-
Departmental agencies								-	-
Higher education institutions								-	-
Foreign governments and international organisations								-	-
Public corporations and private enterprises								-	-
Public corporations								-	-
Subsidies on products and production								-	-



Notes to the Appropriation Statement

For the year ended 31 March 2017

1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies disclosure notes and Annexure 1 (A-H) to the Annual Financial Statements.

2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3. Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note on Payments for financial assets to the Annual Financial Statements.

Explanations of material variances from Amounts Voted (after Virement):

4.1 Per programme	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Variance as a % of Final Appropriation
Administration	81 883	76 963	4 920	6%
Transport Regulation	82 339	82 317	22	0.03%
Civilian Secretariat	24 241	24 188	53	0.22%
Transport Operation	186 463	184 686	1 777	1%

4.2 Per economic classification	Final Appropriation R'000	Actual Expenditure R'000	Variance R'000	Variance as a % of Final Appropriation R'000
Current payments	313 215	314 060	-845	100.3%
Compensation of employees	144 159	146 457	-2 298	-1.6%
Goods and services	169 052	167 599	1 453	0.9%
Interest and rent on land	4	4	0	0.0%
Transfers and subsidies				
Provinces and municipalities	17	10	7	41%
Departmental agencies and accounts	2	2	0	0%
Higher education institutions				
Public corporations and private enterprises	51 260	49 454	1 806	3.5%
Foreign governments and international organisations				
Non-profit institutions	2 266	2 227	39	1.7%
Households	669	669	0	0%
Payments for capital assets				
Buildings and other fixed structures				
Machinery and equipment	7 329	1 564	5 765	79%
Heritage assets				



4.2 Per economic classification	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	R'000
Specialised military assets				
Biological assets				
Land and subsoil assets				
Intangible assets				
Software and other intangible assets	150	150	-	0%
Payments for financial assets				

4.3 Per conditional grant	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	R'000
Public Transport Conditional Grant	52 125	50 348	1 777	3.0%
EPWP Social Sector Grant	2 914	2 861	53	2.0%

Statement of Financial Performance

For the year ended 31 March 2017

	Note	2016/17 R'000	2015/16 R'000
REVENUE			
Annual appropriation	1	374 926	355 489
Statutory appropriation			
Departmental revenue	2	16 717	
NRF Receipts			
Aid assistance			
TOTAL REVENUE		391 643	355 489
EXPENDITURE			
Current expenditure			
Compensation of employees	3	146 457	132 568
Goods and services	4	167 599	168 217
Interest and rent on land	5	4	463
Aid assistance			
Total current expenditure		314 060	301 248
Transfers and subsidies			
Transfers and subsidies	7	52 362	46 136
Aid assistance			
Total transfers and subsidies		52 362	46 136
Expenditure for capital assets			
Tangible assets	8	1 564	5 733
Intangible assets	8	150	110
Total expenditure for capital assets		1 714	5 843
Unauthorised expenditure approved without funding	9		
Payments for financial assets	6	18	
TOTAL EXPENDITURE		368 154	353 227
SURPLUS/(DEFICIT) FOR THE YEAR		23 489	2 262
Reconciliation of Net Surplus/(Deficit) for the year			
Voted funds		6 772	2 262
Annual appropriation			
Conditional grants		-	2 262
Departmental revenue and NRF Receipts	14	16 717	
Aid assistance			
SURPLUS/(DEFICIT) FOR THE YEAR		23 489	2 262



Statement of Financial Position

As at 31 March 2017

	<i>Note</i>	2016/17 R'000	2015/16 R'000
ASSETS			
Current assets		21 679	22 806
Unauthorised expenditure	9	6 453	6 453
Cash and cash equivalents	10	11 888	13 525
Other financial assets			-
Prepayments and advances	11	5	20
Receivables	12	3 333	2 808
Loans			
Aid assistance prepayments			
Aid assistance receivable			
Non-current assets		207	
Investments			
Receivables		207	
Loans			
Other financial assets			
TOTAL ASSETS		21 886	22 806
LIABILITIES			
Current liabilities		21 886	22 806
Voted funds to be surrendered to the Revenue Fund	13	6 772	5 185
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	14	6 988	16 487
Bank overdraft			
Payables	15	8 126	1 134
Aid assistance repayable			
Aid assistance unutilised			
Non-current liabilities			
Payables			
TOTAL LIABILITIES		21 886	22 806
NET ASSETS			-

	<i>Note</i>	2016/17 R'000	2015/16 R'000
Represented by:			
Capitalisation reserve			
Recoverable revenue			
Retained funds			
Revaluation reserves			
TOTAL			



Statement of Changes in Net Assets

For the year ended 31 March 2017

	<i>Note</i>	2016/17 R'000	2015/16 R'000
Capitalisation Reserves			
Opening balance			
Transfers:			
Movement in Equity			
Movement in Operational Funds			
Other movements			
Closing balance			
Recoverable revenue			
Opening balance			
Transfers:			
Irrecoverable amounts written off			
Debts revised			
Debts recovered (included in departmental receipts)			
Debts raised			
Closing balance			
Retained funds			
Opening balance			
Transfer from voted funds to be surrendered (Parliament/Legislatures ONLY)			
Utilised during the year			
Other transfers			
Closing balance			
Revaluation Reserve			
Opening balance			
Revaluation adjustment (Housing departments)			
Transfers			
Other			
Closing balance			
TOTAL			



Cash Flow Statement
For the year ended 31 March 2017

	<i>Note</i>	2016/17 R'000	2015/16 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		588 222	539 298
Annual appropriated funds received	<u>1.1</u>	374 926	355 489
Statutory appropriated funds received		-	
Departmental revenue received	2	213 296	183 809
Interest received			
NRF Receipts			
Aid assistance received			
Net (increase)/decrease in working capital		6 275	(1 680)
Surrendered to Revenue Fund		(227 980)	(189 746)
Surrendered to RDP Fund/Donor			
Current payments		(314 056)	(297 862)
Interest paid	5	(4)	(463)
Payments for financial assets		(18)	-
Transfers and subsidies paid		(52 362)	(46 136)
Net cash flow available from operating activities	16	77	3 411
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for capital assets	8	(1 714)	(5 843)
Proceeds from sale of capital assets	<u>2.3</u>	-	250
(Increase)/decrease in loans			
(Increase)/decrease in investments			
(Increase)/decrease in other financial assets			
Net cash flows from investing activities		(1 714)	(5 593)
CASH FLOWS FROM FINANCING ACTIVITIES			
Distribution/dividend received			
Increase/(decrease) in net assets			
Increase/(decrease) in non-current payables			
Net cash flows from financing activities			
Net increase/(decrease) in cash and cash equivalents		(1 637)	(2 182)
Cash and cash equivalents at beginning of period		13 525	15 707
Unrealised gains and losses within cash and cash equivalents			
Cash and cash equivalents at end of period	17	11 888	13 525

Accounting Policies
For the year end 31 March 2017

Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies which have been applied consistently in all material aspects unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA) Act 1 of 1999 (as amended by Act 29 of 1999) and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

1	<p>Basis of preparation</p> <p>The financial statements have been prepared in accordance with the Modified Cash Standard.</p>
2	<p>Going concern</p> <p>The financial statements have been prepared on a going concern basis.</p>
3	<p>Presentation currency</p> <p>Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.</p>
4	<p>Rounding</p> <p>Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).</p>
5	<p>Foreign currency translation</p> <p>Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.</p>
6	<p>Comparative information</p>
6.1	<p>Prior period comparative information</p> <p>Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.</p>
6.2	<p>Current year comparison with budget</p> <p>A comparison between the approved final budget and actual amounts for each programme and economic classification is included in the appropriation statement.</p>
7	<p>Revenue</p>
7.1	<p>Appropriated funds</p> <p>Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).</p> <p>Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the</p>



	<p>statement of financial performance on the date the adjustments become effective.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
7.2	<p>Departmental revenue</p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund unless stated otherwise.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
7.3	<p>Accrued departmental revenue</p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <ul style="list-style-type: none"> • it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and • the amount of revenue can be measured reliably. <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p> <p>Write-offs are made according to the department's debt write-off policy</p>
8	Expenditure
8.1	Compensation of employees
8.1.1	<p>Salaries and wages</p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
8.1.2	<p>Social contributions</p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
8.2	<p>Other expenditure</p> <p>Other expenditure (such as goods and services transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p>
8.3	<p>Accruals and payables not recognised</p> <p>Accruals and payables not recognised are recorded in the notes to the financial statements when the goods are received or in the case of services when they are rendered to the department or in the case of transfers and subsidies when they are due and payable.</p> <p>Accruals and payables not recognised are measured at cost.</p>
8.4	Leases
8.4.1	<p>Operating leases</p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
8.4.2	<p>Finance leases</p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p>

	<p>Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:</p> <ul style="list-style-type: none"> • cost being the fair value of the asset; or • the sum of the minimum lease payments made including any payments made to acquire ownership at the end of the lease term excluding interest.
9	Aid Assistance
9.1	<p>Aid assistance received</p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
9.2	<p>Aid assistance paid</p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>
10	<p>Cash and cash equivalents</p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement cash and cash equivalents comprise cash on hand deposits held other short-term highly liquid investments and bank overdrafts.</p>
11	<p>Prepayments and advances</p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p> <p><Indicate when prepayments are expensed and under what circumstances.></p>
12	<p>Loans and receivables</p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest where interest is charged less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.</p>
13	<p>Investments</p> <p>Investments are recognised in the statement of financial position at cost.</p>
14	Financial assets
14.1	<p>Financial assets (not covered elsewhere)</p> <p>A financial asset is recognised initially at its cost-plus transaction costs that are directly attributable to the acquisition or issue of the financial.</p> <p>At the reporting date a department shall measure its financial assets at cost less amounts already settled or written-off except for recognised loans and receivables which are measured at cost plus accrued interest where interest is charged less amounts already settled or written-off.</p>
14.2	<p>Impairment of financial assets</p> <p>Where there is an indication of impairment of a financial asset an estimation of the reduction in the recorded carrying value to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset is recorded in the notes to the financial statements.</p>
15	<p>Payables</p> <p>Loans and payables are recognised in the statement of financial position at cost.</p>
16	Capital Assets
16.1	Immovable capital assets



	<p>Immovable capital assets are initially recorded in the notes to the financial statements at cost. Immovable capital assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Where the cost of immovable capital assets cannot be determined reliably the immovable capital assets are measured at fair value for recording in the asset register.</p> <p>Immovable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the immovable asset is recorded by another department in which case the completed project costs are transferred to that department.</p>
16.2	<p>Movable capital assets</p> <p>Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of movable capital assets cannot be determined reliably the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 may be recorded at R1.</p> <p>Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Biological assets are subsequently carried at fair value.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the movable asset is recorded by another department/entity in which case the completed project costs are transferred to that department.</p>
16.3	<p>Intangible assets</p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 may be recorded at R1.</p> <p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the intangible asset is recorded by another department/entity in which case the completed project costs are transferred to that department.</p>
17	Provisions and Contingents
17.1	<p>Provisions</p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
17.2	<p>Contingent liabilities</p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
17.3	<p>Contingent assets</p> <p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.</p>



17.4	<p>Commitments</p> <p>Commitments (other than for transfers and subsidies) are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash.</p>
18	<p>Unauthorised expenditure</p> <p>Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either:</p> <ul style="list-style-type: none"> • approved by Parliament or the Provincial Legislature with funding and the related funds are received; or • approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or • transferred to receivables for recovery. <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p>
19	<p>Fruitless and wasteful expenditure</p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.</p> <p>Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery.</p> <p>Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
20	<p>Irregular expenditure</p> <p>Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine in which case reasons therefor are provided in the note.</p> <p>Irregular expenditure is removed from the note when it is either condoned by the relevant authority transferred to receivables for recovery or not condoned and is not recoverable.</p> <p>Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
21	<p>Changes in accounting policies accounting estimates and errors</p> <p>Changes in accounting policies that are effected by management have been applied retrospectively in accordance with MCS requirements except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p>
22	<p>Events after the reporting date</p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
23	<p>Principal-Agent arrangements</p> <p>The department is party to a principal-agent arrangement for collecting motor vehicle license tax on every motor vehicle that uses public road. In terms of the arrangement the department is the principal and the Local Municipalities are agents, Municipalities collect money from the public and retain 12% commission as stipulated</p>



	in the service level agreement.. All related revenues expenditures assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.
24	<p>Departures from the MCS requirements</p> <p>Based on the diligence that was put in compiling the Annual Financial statements, Management is confident that the Annual Financial Statements were compiled in accordance with Modified Cash Standards and that management has concluded that the financial statements present fairly the department's primary and secondary information; that the department complied with the Standard, there was no departure from the Modified Cash Standards.</p>
25	<p>Capitalisation reserve</p> <p>The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.</p>
26	<p>Recoverable revenue</p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
27	<p>Related party transactions</p> <p>A related party transaction is a transfer of resources services or obligations between the reporting entity and a related party. Related party transactions within the Minister/MEC's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.</p> <p>Key management personnel are those persons having the authority and responsibility for planning directing and controlling the activities of the department. The number of individuals and their full compensation is recorded in the notes to the financial statements.</p>
28	<p>Inventories (<i>Effective from date determined in a Treasury Instruction</i>)</p> <p>At the date of acquisition inventories are recorded at cost price in the statement of financial performance.</p> <p>Where inventories are acquired as part of a non-exchange transaction the cost of inventory is its fair value at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or the lower of cost and current replacement value.</p> <p>Subsequent measurement of the cost of inventory is determined on the weighted average basis</p>
29	<p>Public-Private Partnerships</p> <p>Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.</p> <p>A summary of the significant terms of the PPP agreement the parties to the agreement and the date of commencement thereof together with the description and nature of the concession fees received the unitary fees paid rights and obligations of the department are recorded in the notes to the financial statements.</p>
30	<p>Employee benefits</p> <p>The value of each major class of employee benefit obligation accruals payables not recognised and provisions) is disclosed in the Employee benefits note.</p>



NOTES TO THE ANNUAL FINANCIAL STATEMENTS

For the year ended 31 March 2017

1. Annual Appropriation

1.1. Annual Appropriation

Included are funds appropriated in terms of the Appropriation Act (and Adjustment Appropriation Act) for National Departments (Voted funds) and Provincial Departments:

	2016/17			2015/16	
	Final Appropriation R'000	Actual Funds Received R'000	Funds not requested/not received R'000	Final Appropriation R'000	Appropriation received R'000
Administration	81 883	81 883		67 280	67 280
Civilian Secretariat	24 241	24 241		21 730	21 730
Transport Operation	186 463	186 463		180 270	180 270
Transport Regulation	82 339	82 339		86 209	86 209
Total	374 926	374 926		355 489	355 489

1.2. Conditional Grants

	Note	2016/17 R'000	2015/16 R'000
Total grants received	32	55 039	49 421
Provincial grants included in Total Grants received			





2. Department Revenue

	Note	2016/17 R'000	2015/16 R'000
Tax revenue		182 046	162 190
Sales of goods and services other than capital assets		29 272	14 531
Fines penalties and forfeits	2.1	1 518	2 213
Sales of capital assets	2.2	-	250
Transactions in financial assets and liabilities	2.3	460	4 875
Total revenue collected		213 296	184 059
Less: Own revenue included in appropriation	14	196 579	184 059
Departmental revenue collected		16 717	-

2.1. Sales of goods and services other than capital assets

	Note	2016/17 R'000	2015/16 R'000
Sales of goods and services produced by the department		29 272	14 531
Sales by market establishment		255	173
Administrative fees		28 838	14 176
Other sales		179	182
Total		29 272	14 531

2.2. Fines, Penalties and Forfeits

	Note	2016/17 R'000	2015/16 R'000
Fines	<u>2</u>	1 502	2 177
Forfeits		16	36
Total		1 518	2 213

2.3. Sale of Capital Assets

	Note	2016/17 R'000	2015/16 R'000
Tangible assets	<u>2</u>		
Buildings and other fixed structures			
Machinery and equipment	27		250
Total			250

2.4. Transactions in Financial Assets and Liabilities

	Note	2016/17 R'000	2015/16 R'000
Loans and advances	<u>2</u>		-
Receivables		32	7
Forex gain			-
Stale cheques written back			-
Other Receipts including Recoverable Revenue		428	4 868
Gains on GFECRA			-
Total		460	4 875





3. Compensation of Employees

3.1. Salaries and Wages

	Note	2016/17 R'000	2015/16 R'000
Basic salary			89 016
Performance award			2 435
Service Based			142
Compensative/circumstantial			3 741
Periodic payments			1 698
Other non-pensionable allowances			17 270
Total			114 302

3.2. Social Contributions

	Note	2016/17 R'000	2015/16 R'000
Employer contributions			
Pension		11 942	11 110
Medical		7 882	7 129
UIF		1	1
Bargaining council		29	26
Total		19 854	18 266
Total compensation of employees		146 457	132 568
Average number of employees		533	390

4. Goods and Services

	Note	2016/17 R'000	2015/16 R'000
Administrative fees		1 146	979
Advertising		448	681
Minor assets	4.1	1 073	1 867
Bursaries (employees)		441	408
Catering		1 065	610
Communication		1 612	3 000
Computer services	4.2	4 346	5 108
Consultants: Business and advisory services		1 702	2 963
Legal services		733	489
Contractors		1 015	851
Agency and support / outsourced services		496	179
Audit cost – external	4.3	3 125	3 213
Fleet services		5 744	5 098
Inventory	4.4		4
Consumables	4.5	3 267	3 147
Operating leases		9 977	8 776
Property payments	4.6	1 242	2 997
Transport provided as part of the departmental activities		117 097	110 795
Travel and subsistence	4.7	9 890	10 999
Venues and facilities		201	1 790
Training and development		866	646
Other operating expenditure	4.8	2 113	3 617
Total		167 599	168 217





4.1. Minor Assets

	Note	2016/17 R'000	2015/16 R'000
Tangible assets	<u>4</u>		
Machinery and equipment		1 073	1 794
Intangible assets			
Software		1 073	1 794
Total		1 073	1 867

4.2. Computer Services

	Note	2016/17 R'000	2015/16 R'000
SITA computer services	<u>4</u>	674	1 180
External computer service providers		3 672	3 928
Total		4 346	5 108

4.3. Audit Costs – External

	Note	2016/17 R'000	2015/16 R'000
Regularity audits	<u>4</u>	3 125	3 213
Total		3 125	3 213

4.4. Inventory

	Note	2016/17 R'000	2015/16 R'000
Other supplies	<u>4</u>		
	4.4.1		4
Total			4

4.1.1.1. Other Supplies

	Note	2016/17	2015/16
		R'000	R'000
Ammunition and security supplies	4.4		
Total			4

4.5. Consumables

	Note	2016/17	2015/16
		R'000	R'000
Consumable supplies	4	1 453	1 291
Uniform and clothing		337	263
Household supplies		408	309
Building material and supplies		337	374
IT consumables		51	148
Other consumables		320	197
Stationery printing and office supplies		1 814	1 856
Total		3 267	3 147

4.6. Property Payments

	Note	2016/17	2015/16
		R'000	R'000
Municipal services	4	472	579
Other		770	2 418
Total		1 242	2 997

4.7. Travel and Subsistence

	Note	2016/17	2015/16
		R'000	R'000
Local	4	9 649	10 964
Foreign		241	35
Total		9 890	10 999





4.8. Other Operating Expenses

	Note	2016/17 R'000	2015/16 R'000
Resettlement costs	4	72	128
Other		2 041	3 489
Total		2 113	3 617

5. Interest and Rent on Land

	Note	2016/17 R'000	2015/16 R'000
Interest paid		4	463
Total		4	463

6. Payments for Financial Assets

	Note	2016/17 R'000	2015/16 R'000
Debts written off	6.1	18	-
Total		18	

7. Transfers and Subsidies

	Note	2016/17 R'000	2015/16 R'000
Departmental agencies and accounts	Annex 1B	12	3
Public corporations and private enterprises	Annex 1D	49 453	43 346
Non-profit institutions	Annex 1F	2 227	2 152
Households	Annex 1G	669	635
Total		52 361	46 136

8. Expenditure for Capital Assets

	Note	2016/17 R'000	2015/16 R'000
Tangible assets			
Machinery and equipment	27	1 564	5 733
		1 564	5 733
Intangible assets			
Software	28	150	110
		150	110
Total		1 714	5 843

8.1. Analysis of funds used to acquire capital assets 2015/16

	Voted funds R'000	Aid assistance R'000	Total R'000
Tangible assets			
Machinery and equipment	5 733		5 733
	5 733		5 733
Intangible assets			
Software	110		110
	110		110
Total	5 843		5 843

8.2. Finance Lease expenditure included in expenditure for capital assets

	Note	2016/17 R'000	2015/16 R'000
Tangible assets			
Machinery and equipment		1 282	2 257
		1 282	2 257
Total		1 282	2 257





9. Unauthorised Expenditure

9.1. Reconciliation of Unauthorised Expenditure

	Note	2016/17	2015/16
		R'000	R'000
Opening balance			3 530
Prior period error		6 453	
As restated		6 453	3 530
Unauthorised expenditure – discovered in current year (as restated)			2 923
Less: Amounts approved by Parliament/Legislature with funding			
Less: Amounts approved by Parliament/Legislature without funding			
Capital			
Current			
Transfers and subsidies			
Less: Amounts transferred to receivables for recovery			
Closing balance		6 453	6 453
Analysis of awaiting authorisation per economic classification			
Current		6 453	6 453
Transfers and subsidies			
Total		6 453	6 453

9.2. Analysis of unauthorised expenditure awaiting authorisation per economic classification

	2016/17	2015/16
	R'000	R'000
Capital		
Current	6 453	
Transfers and subsidies		
Total	6 453	6 453

9.3. Analysis of unauthorised expenditure awaiting authorisation type

	2016/17	2015/16
	R'000	R'000
Unauthorised expenditure relating to overspending of the vote or a main division within a vote	6 453	6 453
Total	6 453	6 453

10. Cash and Cash Equivalents

	Note	2016/17	2015/16
		R'000	R'000
Consolidated Paymaster General Account		11 888	13 525
Cash receipts			
Total		11 888	13 525

11. Prepayments and Advances

	Note	2016/17	2015/16
		R'000	R'000
Staff advances			
Travel and subsistence			15
Prepayments (Not expensed)	11.1	5	5
SOCPEN advances			
Total		5	20





12. Receivables

	Note	2016/17		2015/16		Total
		Current R'000	Non-current R'000	Current R'000	Non-current R'000	
Claims recoverable	<u>12.1</u>	2 420		2 420		2 473
Recoverable expenditure	<u>12.2</u>	723		723		
Staff debt	<u>12.3</u>	190	207	397	335	335
Total		3 333	207	3 540	2 808	2 808

12.1. Claims Recoverable

	Note	2016/17	2015/16
		R'000	R'000
Provincial departments	<i>12 and Annex 4</i>	2 420	2 473
Total		2 420	2 473

12.2. Staff Debt

	Note	2016/17	2015/16
		R'000	R'000
Tax Debt	12		2
Salary Debt		397	333
(Group major categories but list material items)			
Total		397	335

13. Voted funds to be surrendered to the Revenue Fund

	Note	2016/17 R'000	2015/16 R'000
Opening balance			12 268
Prior period error		5 185	
As restated		5 185	12 268
Transfer from statement of financial performance (as restated)		6 772	2 262
Add: Unauthorised expenditure for current year	9		2 923
Voted funds not requested/not received			
Transferred to retained revenue to defray excess expenditure (PARLIAMENT/LEGISLATURES ONLY)			
Paid during the year		(5 185)	(12 268)
Closing balance		6 772	5 185

14. Departmental Revenue and NRF to be surrendered to the Revenue Fund

	Note	2016/17 R'000	2015/16 R'000
Opening balance		16 487	9 906
Prior period error			
As restated		16 487	9 906
Transfer from Statement of Financial Performance (as restated)		16 717	
Own revenue included in appropriation		196 579	184 059
Transfer from aid assistance			
Transfer to voted funds to defray expenditure (Parliament/Legislatures ONLY)			
Paid during the year		(222 795)	(177 478)
Closing balance		6 988	16 487





15. Payables Current

	Note	2016/17 R'000	2015/16 R'000
Amounts owing to other entities		8 061	1 132
Clearing accounts	15.1	65	2
Total		8 126	1 134

15.1. Clearing Accounts

	Note	2016/17 R'000	2015/16 R'000
Debt Receivable Income	21	65	2
Total		65	2

16. Net Cash Flow available from Operating Activities

	Note	2016/17	2015/16
Net surplus/(deficit) as per Statement of Financial Performance		23 489	2 262
Add back non-cash/cash movements not deemed operating activities		(23 412)	1 149
(Increase)/decrease in receivables – current		(732)	1 646
(Increase)/decrease in prepayments and advances		15	1 986
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables – current		6 992	(2 389)
Proceeds from sale of capital assets			(250)
Proceeds from sale of investments			-
(Increase)/decrease in other financial assets			
Expenditure on capital assets		1 714	5 843
Surrenders to Revenue Fund		(227 980)	(189 746)
Surrenders to RDP Fund/Donor			
Voted funds not requested/not received			
Own revenue included in appropriation		196 579	184 059
Other non-cash items			
Net cash flow generated by operating activities		77	3 411

17. Reconciliation for Cash and Cash Equivalents for Cash Flow Purposes

	Note	2016/17 R'000	2015/16 R'000
Consolidated Paymaster General account		11 888	13 525
Total		11 888	13 525

18. Contingent Liabilities and Contingent Assets

18.1. Contingent Liabilities

Liable to	Nature	2016/17 R'000	2015/16 R'000
Motor vehicle guarantees	Employees		
Housing loan guarantees	Employees		
Other guarantees			
Claims against the department		11 655	11 521
Intergovernmental payables (unconfirmed balances)		727	1 522
Environmental rehabilitation liability			
Other			
Total		12 382	13 043

18.2. Contingent Assets

	Note	2016/17 R'000	2015/16 R'000
Nature of contingent asset			
<i>Goods purchased but no delivered/ evidence not provided</i>			
Opening Balance 2015/16			1 244
Additions			5 518
Opening Balance 2016/17	6 762		
Additions within 2016/17 (RTMC Assets)	582		
Additions within 2016/17 (Fleet Insurance)	264		
Total	7 608		6 762





19. Commitments

	Note	2016/17 R'000	2015/16 R'000
Current expenditure			
Approved and contracted		310 986	434 788
Approved but not yet contracted		-	-
Capital expenditure		310 986	434 788
Approved and contracted		35	
Approved but not yet contracted			
Total Commitments		311 021	434 788

20. Accruals and Payables not recognised

20.1. Accruals not recognised

Listed by economic classification	2016/17 R'000		2015/16 R'000	
	30 Days	30+ Days	Total	Total
Goods and services	351	1 967	2 318	4 891
Interest and rent on land				
Transfers and subsidies				1 698
Capital assets	33	8	41	
Other		642	642	138
Total	384	2 617	3 001	6 727
		Note		
			2016/17 R'000	2015/16 R'000
Listed by programme level				
Administration			1 016	1 834
Civilian Oversight			20	17
Transport Operations			1 763	4 482
Transport Regulation			202	394
Total			3 001	6 727

20.2. Payables not recognised

		2016/17		2015/16	
		R'000		R'000	
Listed by economic classification		30 Days	30+ Days	Total	Total
	Goods and services	246	15 354	15 600	14 154
Interest and rent on land	-	-	-	-	
Transfers and subsidies	-	1 858	1 858	3 077	
Capital assets	-	49	49	627	
Other					
Total	246	17 261	17 507	17 858	
<i>Note</i>					
		2016/17		2015/16	
		R'000		R'000	
Listed by programme level					
Administration			3 049	2 294	
Civilian Oversight			45	103	
Transport Operations			12 308	14 660	
Transport Regulation			2 105	801	
Total			17 507	17 858	
<i>Note</i>					
		2016/17		2015/16	
		R'000		R'000	
<i>Included in the above totals are the following:</i>					
Confirmed balances with other departments			6 321	347	
Confirmed balances with other government entities			2 061	866	
Total			8 382	1 213	





21. Employee Benefits

	Note	2016/17 R'000	2015/16 R'000
Leave entitlement		5 519	5 156
Service bonus (Thirteenth cheque)		4 199	3 849
Performance awards		2 435	2 435
Capped leave commitments		5 603	5 291
Other			
Total		17 756	16 731

22. Lease Commitments

22.1. Operating Lease Expenditure

	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
2016/17					
Not later than 1 year			7 972	332	8 304
Later than 1 year and not later than 5 years			49 135	16	49 151
Later than five years			17 581	0	17 581
Total lease commitments			74 688	348	75 036
2015/16					
Not later than 1 year			7 352	450	7 802
Later than 1 year and not later than 5 years			45 635	299	42 934
Later than five years			28 943		28 943
Total lease commitments			81 930	749	82 679

22.2. Finance Lease Expenditure

2016/17	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year				1 642	1 642
Later than 1 year and not later than 5 years				1 987	1 987
Later than five years				-	-
Total lease commitments				3 629	3 629
2015/16	Specialised military equipment	Land	Buildings and other fixed structures	Machinery and equipment	Total
Not later than 1 year				912	912
Later than 1 year and not later than 5 years				813	813
Later than five years					
Total lease commitments				1 725	1 725

23. Accrued Departmental Revenue

	Note	2016/17 R'000	2015/16 R'000
Tax revenue		108 599	82 787
Sales of goods and services other than capital assets			
Fines penalties and forfeits		105	
Interest dividends and rent on land			
Sales of capital assets			
Transactions in financial assets and liabilities			
Transfers received			
Other			
Total		108 704	82 787





23.1. Analysis of Accrued Departmental Revenue

	Note	2016/17 R'000	2015/16 R'000
Opening balance		82 787	62 582
Less: amounts received		11 387	36 983
Add: amounts recognised		37 399	57 188
Less: amounts written-off/reversed as irrecoverable		95	
Closing balance		108 704	82 787

24. Irregular Expenditure

24.1. Reconciliation of Irregular Expenditure

	Note	2016/17 R'000	2015/16 R'000
Opening balance		545 861	286 154
Prior period error			103 478
As restated		545 861	389 632
Add: Irregular expenditure – relating to prior year			
Add: Irregular expenditure – relating to current year		157 376	156 229
Less: Prior year amounts condoned			
Less: Current year amounts condoned			
Less: Amounts not condoned and recoverable	15		
Less: Amounts not condoned and not recoverable			
Closing balance		703 237	545 861
Analysis of awaiting condonation per age classification			
Current year		157 376	156 229
Prior years		545 861	389 632
Total		703 237	545 861

24.2. Details of Irregular Expenditure – Current Year

Incident	Disciplinary steps taken/criminal proceedings	2016/17 R'000
GB and CE Solutions	SCM Procedures not followed	79
Kgomongwe Security	Contract Expired	456
Goods and Services	SCM Procedures not followed	2 619
Mega Bus	Contract Expired	21 781
Phumatra	Contract Expired	10 181
Daltim Consultancy	SCM Procedures	380
TESS	Contract Expired	894
Magna Business Consulting	Contract Expired	769
G-Soc	Bidding process not followed	2 750
Learner Transport	Contract expired	116 912
High Five Security	Contract expired	431
Ocean Echo Maintenance	SCM Procedures not followed	124
Total		157 376

24.3. Prior Period Error

	Note	2015/16 R'000
Nature of prior period error		
Relating to 2014/15		
Amount Omitted		103 478
Relating to 2015/16		
Total prior period errors		103 478





25. Fruitless and Wasteful Expenditure

25.1. Reconciliation of Fruitless and Wasteful Expenditure

	Note	2016/17 R'000	2015/16 R'000
Opening balance		865	429
Prior period error			
As restated		865	429
Fruitless and wasteful expenditure – relating to prior year			
Fruitless and wasteful expenditure – relating to current year	4	4	463
Less: Amounts resolved		(445)	(27)
Less: Amounts transferred to receivables for recovery			
Closing balance		424	865

25.2. Analysis of Waiting Resolution Per Economic Classification

	2016/17 R'000	2015/16 R'000
Current	424	865
Total	424	865

25.3. Analysis of Current Year Fruitless and Wasteful Expenditure

Incident	Disciplinary steps taken/criminal proceedings	2016/17 R'000
Interest on overdue account	Still under investigation	4
Total		4

26. Key Management Personnel

	No. of Individuals	2016/17 R'000	2015/16 R'000
Political office bearers (provide detail below)			
Officials:			
Level 15 to 16	1	1 852	1 820
Level 14 (incl. CFO if at a lower level)	1	102	340
Acting Director: level 12	8	9 597	10 943
Family members of key management personnel	1	992	-
	1	277	254
Total		12 820	13 357

27. Moveable Tangible Assets

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing Balance R'000
MACHINERY AND EQUIPMENT	30 854	0	10 428	287	40 995
Transport assets	17 432	1 359	8 539	254	27 076
Computer equipment	2 567		193	33	2 727
Furniture and office equipment	1 612		78	-	1 690
Other machinery and equipment	9 243	(1 359)	1 618	-	9 502
Capital Work-in-progress	2 398	(2 398)			
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	33 252	(2 398)	10 428	287	40 995





27.1. Additions

ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017					
	Cash*	Non-cash**	(Capital Work in Progress current costs and finance lease payments)	Received current not paid (Paid current year received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
MACHINERY AND EQUIPMENT					
	1 564	10 146	(1 282)		10 428
Transport assets	372	8 539	(372)		8 539
Computer equipment	193				193
Furniture and office equipment	78				78
Other machinery and equipment	921	1607	(910)		1 618
TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS	1 564	10 146	(1 282)		10 428

27.2. Disposals

DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017				
	Sold for cash	Non-cash disposal	Total disposals	Cash Received Actual
	R'000	R'000	R'000	R'000
HERITAGE ASSETS				
MACHINERY AND EQUIPMENT				
		287	287	
Transport assets		254	254	
Computer equipment		33	33	
TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS		287	287	

27.3. Movements in 2016/17

MOVEMENT IN TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2016					
	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
MACHINERY AND EQUIPMENT	29 487		3 477	2 110	30 854
Transport assets	20 228		(1 359)	1 437	17 432
Computer equipment	1 987		871	291	2 567
Furniture and office equipment	880		1 055	323	1 612
Other machinery and equipment	6 392		2 910	59	9 243
Capital Work-in-progress	2 398				2 398
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	31 885		3 477	2 110	33 252

27.4. Minor Assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2017						
	Specialised military assets R'000	Intangible assets R'000	Heritage assets R'000	Machinery and equipment R'000	Biological assets R'000	Total R'000
Opening balance		801		4 319		5 120
Value adjustments		38				38
Additions		9		1 063		1 072
Disposals		11		4		15
TOTAL MINOR ASSETS		837		5 378		6 215





	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets						
Number of minor assets at cost	262			4 275		4 537
TOTAL NUMBER OF MINOR ASSETS	262			4 275		4 537

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2016

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance						
Prior period error			898	3 183		4 081
Additions		73		1 793		1 866
Disposals		170		657		827
TOTAL MINOR ASSETS		801		4 319		5 120

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets				277		277
Number of minor assets at cost				3 565		3 565
TOTAL NUMBER OF MINOR ASSETS				3 842		3 842

27.5. Moveable Capital Assets

MAJOR ASSETS SUBJECTED TO TRANSFER IN TERMS OF S42 OF THE PFMA - 31 MARCH 2017						
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
No. of Assets				6		6
Value of the assets (R'000)				8 539		8 539

28. Intangible Capital Assets

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2017						
	Opening balance	Value adjustments	Additions	Disposals	Closing Balance	
	R'000	R'000	R'000	R'000	R'000	
SOFTWARE	383	(28)	321	5		671
Capital Work-in-progress						
TOTAL INTANGIBLE CAPITAL ASSETS	383	(28)	321	5	671	

29. Additions

	Cash	Non-Cash	(Development work in progress – current costs)	Received current year not paid (Paid current year received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
SOFTWARE	150	171			321
TOTAL ADDITIONS TO INTANGIBLE CAPITAL ASSETS	150	171			321





30. Movement for 2015/16

	Opening balance	Prior period error	Additions	Disposals	Closing Balance
	R'000	R'000	R'000	R'000	R'000
SOFTWARE	273		110		383
TOTAL INTANGIBLE CAPITAL ASSETS	273		110		383

31. Principle Agent Arrangement

31.1. Department Acting as principle

	Fee paid	
	2016/17	2015/16
	R'000	R'000
Include a list of the entities acting as agents for the department and the fee paid as compensation to the agent		
Sol Plaatje	6 011	5 305
//Khara Hais	3 948	3 373
Gamagara	2 144	2 077
Ga-Segonyana	2 118	1 914
Phokwane	1 841	1 573
Remaining Municipalities	8 156	9 695
New Integrated Credit Solution		1 119
Kai !Garib	1 333	
Nama Khoi	1 297	
Total	26 848	25 056

32. Prior period Errors
32.1. Correction to prior period errors

	Note	2015/16
		R'000
Irregular		
Irregular Expenditure Opening balance		286 154
Correction of Prior period error		103 478
Correction of Prior period error		
Net effect		389 632
<i>Amount relating to prior year amount that was not accounted for in the Irregular Register.</i>		

